# Online-Backup.dk v9 Guide for QNAP NAS

Ahsay Systems Corporation Limited

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# **Revision History**

Date	Descriptions	Version
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#### 1 Overview

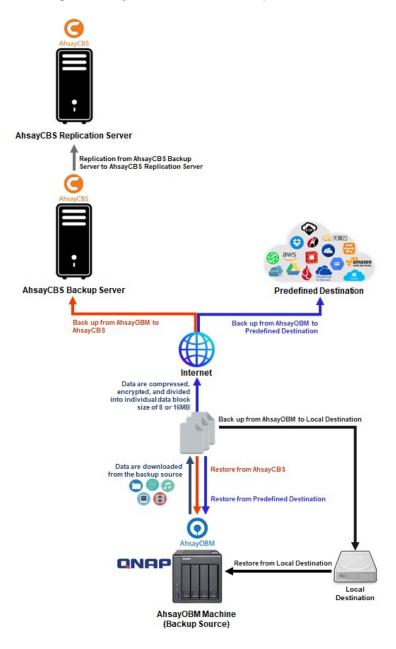
#### 1.1 What is this software?

Ahsay brings you specialized client backup software, namely AhsayOBM, to provide a comprehensive backup solution for protecting file(s) / folder(s) on your machine, with a wide variety of backup destinations (major cloud storage service providers, FTP/SFTP, local drive, etc.) of your choice.

## 1.2 System Architecture

Below is the system architecture diagram illustrating the major elements involved in the backup process among the backup machine, AhsayOBM and AhsayCBS.

In this user guide, we will focus on the software installation, as well as the end-to-end backup and restore process using the AhsayOBM as a client backup software.



# 2 Requirements for AhsayOBM on QNAP NAS

## 2.1 Hardware Requirements

Refer to the following article for the list of supported QNAP NAS modes: FAQ: Ahsay Hardware Compatibility List (HRL) for AhsayOBM on QNAP NAS

#### **WARNING**

QNAP NAS models with less than 1GB RAM are not supported. As 1GB RAM or above is required to ensure application stability and optimal backup/restore performance. To back up data on unsupported QNAP NAS models, share the folder(s) then backup the data as network shared folder from a Windows machine.

For more details on how to create a shared folder(s), please refer to this link <u>Creating a Shared Folder</u>.

#### 2.2 Software Requirements

Refer to the following article on supported QTS versions for QNAP NAS FAQ: Ahsay Hardware Compatibility List (HRL) for AhsayOBM on QNAP NAS

## 2.3 AhsayOBM Installation

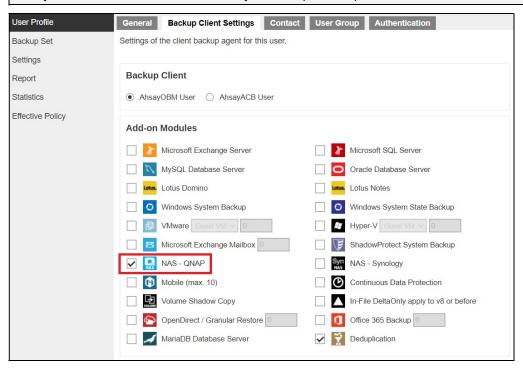
The latest version of AhsayOBM must be installed on the QNAP NAS.

#### 2.4 NAS-QNAP Add-on Module

Make sure the NAS-QNAP add-on module in your AhsayOBM user account covers the backup of your QNAP NAS.

#### NOTE

The NAS-QNAP add-on module allows for the backup of unlimited number of QNAP NAS devices. However, each new AhsayOBM installation on a QNAP NAS device will require an additional AhsayOBM device license. Please contact your backup service provider for more details.



## 2.5 Backup Quota Storage

Please ensure there is sufficient storage quota allocated on your AhsayOBM user account to accommodate the data from the QNAP NAS device.

Please contact your backup service provider for more details.

#### 2.6 Java Requirement

In v9 the Oracle Java JDK files are already included and deployed as part of the AhsayOBM installation.

#### 2.7 Memory Requirement

The default Java heap size of AhsayOBM installation on QNAP NAS is 256 MB. It is recommended that 1 GB RAM or more is installed for stability and better backup / restore performance.

#### 2.8 TCP Port Requirement

By default, the QNAP NAS machine uses TCP port 32168 for the WuiService.

TCP port 32168 must be free on the machine. Otherwise, the AhsayOBM client will not start and its backup and/or restore functions will not work.

#### 2.9 QNAP NAS User Account Permission

The QNAP NAS user account used for the AhsayOBM installation must be a member of "administrator" user group.



The QNAP NAS user account belongs to "everyone" user group can apply AhsayOBM after administrator assigning AhsayOBM to Display on "Every user's menu" or "Every user's main menu and as an App shortcut on the login screen"in App Center.



After login with user account belongs to "everyone" user group, you can find the App in the user's menu.



#### 2.10 Network Bandwidth

10 Mbps or above connection speed.

#### 2.11 Limitations

These are the unsupported features of AhsayOBM on QNAP NAS devices.

- Auto Upgrade
- Backup of Network Drives
- Decrypt Backup Data
- OpenDirect
- Restore Filter
- Space Freeing Up

## 2.12 Supported Features from AhsayCBS Web Console

The following features of AhsayOBM on QNAP NAS devices but not displayed on the AhsayOBM GUI. These features can only be accessed or configured using AhsayCBS Web Console:

- Backup Source Filter
- In-File Delta
- Advanced Retention Policy Type
- Command Line Tool
- Bandwidth Control
- Follow Link
- Compression
- Usage Statistics Report

# 3 Get started with AhsayOBM

This quick start guide will walk you through the following 5 major parts to get you started with using AhsayOBM.

# Download and Install

Download and install AhsayOBM on your QNAP NAS

# Launch the App

Launch and log in to AhsayOBM

# **Create a Backup Set**

Create a backup set according to your preferences

# **Run Backup Jobs**

Run a backup job to back up your data

## **Restore Data**

Restore your backed up data

# 4 Download and Install AhsayOBM

# 4.1 Download AhsayOBM

1. In a web browser, click the blue icon on the top right corner to open the download page for the AhsayOBM installation package file from your backup service provider's website.



2. In the **QNAP** section under the **AhsayOBM** tab of the download page, download the AhsayOBM **QPKG online installer**.



## 4.2 Install AhsayOBM using QPKG online installer

1. Log in to QNAP QTS with the admin account. In a web browser, enter the QNAP NAS device IP address and use the login credentials to login.

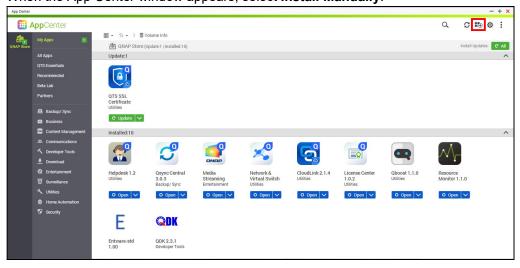
**Note:** Refer to the following user manual for information on how to login to QTS: https://www.gnap.com/en/support/con\_show.php?cid=11



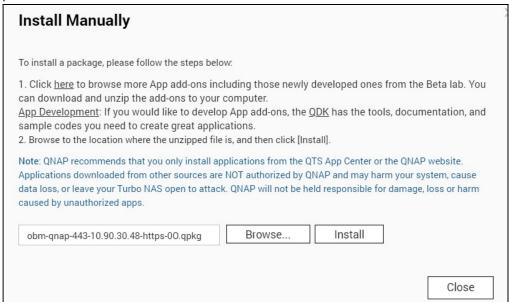
2. To install AhsayOBM on QNAP NAS, click the App Center icon from the desktop.



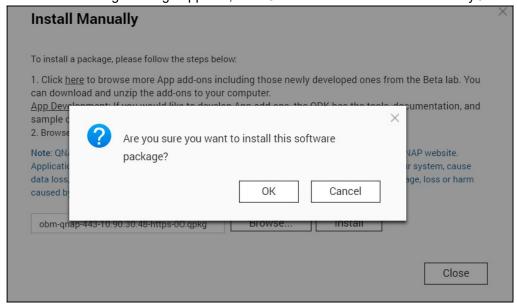
3. When the App Center window appears, select Install Manually.

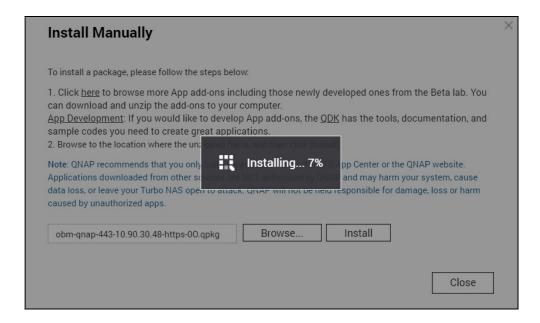


 When the Install Manually window appears, click Browse to select the AhsayOBM QPKG file which you have downloaded (e.g., obm-qnap-443-10.90.30.48-https-00). Then, click Install to proceed.

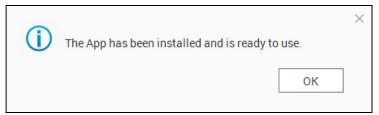


5. When the following message appears, click **OK** to start the installation of AhsayOBM.

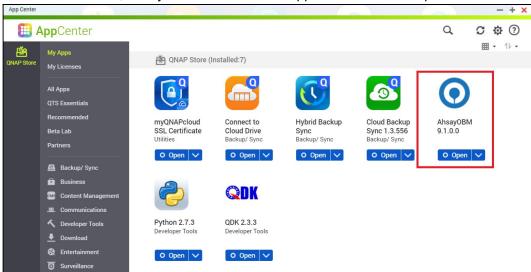


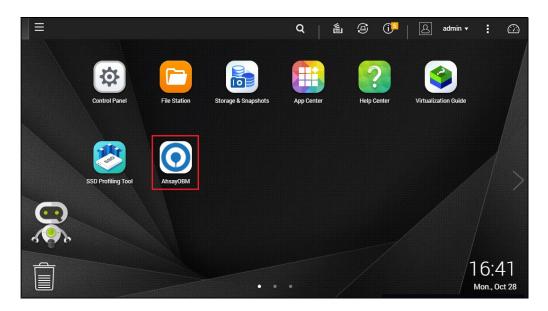


6. When the installation is completed, the following message will be displayed. Click **OK** to finish the installation.



7. After the installation, AhsayOBM will be listed in App Center and desktop.





# 4.3 AhsayOBM Scheduler Service Check

This option is used to kick automated or scheduled backup jobs. To start, login to QNAP NAS device using ssh client, i.e., putty.

To check if the AhsayOBM scheduler service is running, use the ps command.

Scheduler service is running, highlighted in red.

```
login as: admin
admin@10.3.0.122's password:
[~] # ps -ef|grep java
3562 admin 640772 S
/share/CACHEDEV1_DATA/.qpkg/AhsayOBM/obm/jvm/bin/java
-Xrs -Xms64m -Xmx1024m -Dsun.nio.PageAlignDirectMemory=true -
Djava.library.path= . -cp .:./cb.jar WuiService
/share/CACHEDEV1_DATA/.qpkg/AhsayOBM/obm /share/CACH
EDEV1_DATA/.qpkg/AhsayOBM/.obm --port=32168
11017 admin 956 S grep java
20327 admin 157000 S /share/CACHEDEV1_DATA/.qpkg/AhsayOBM/obm/jvm/bin/java
-Xms64m -Xmx256m -Dsun.nio.PageAlignDirectMemory=true -Djava.library.path=.
-cp .:./cbs.jar cbs /share/CACHEDEV1_DATA/.qpkg/AhsayOBM/obm
```

To manually **stop** the scheduler service,

- First get the system volume path, use the getcfg SHARE\_DEF defVolMP -f /etc/config/def\_share.info script
- Then use the touch /%system volume path%/.qpkg/AhsayOBM/obm/ipc/Scheduler/stop script
- Last, use the **ps** command to check if the scheduler is still running.

#### For example

```
[~] # getcfg SHARE_DEF defVolMP -f /etc/config/def_share.info
/share/CACHEDEV1_DATA
[~] # touch /share/CACHEDEV1_DATA/.qpkg/AhsayOBM/obm/ipc/Scheduler/stop
[~] # ps -ef|grep java
3562 admin 640772 S
/share/CACHEDEV1_DATA/.qpkg/AhsayOBM/obm/jvm/bin/java -Xrs -Xms64m -
Xmx1024m -Dsun.nio.PageAlignDirectMemory=true -Djava.library.path=
. -cp .:./cb.jar WuiService /share/CACHEDEV1_DATA/.qpkg/AhsayOBM/obm
/share/CACHEDEV1_DATA/.qpkg/AhsayOBM/.obm --port=32168
12542 admin 1000 S grep java
```

To manually start the scheduler service, use the

/%system volume path%/.qpkg/AhsayOBM/obm/bin/Scheduler.sh script and use the ps command again to check.

In our example, the scheduler service is running highlighted in red.

```
[~] # /share/CACHEDEV1_DATA/.qpkg/AhsayOBM/obm/bin/Scheduler.sh
[~] # ps -ef|grep java

3562 admin 640772 S /share/CACHEDEV1_DATA/.qpkg/AhsayOBM/obm/jvm/bin/java
-Xrs -Xms64m -Xmx1024m -Dsun.nio.PageAlignDirectMemory=true -
Djava.library.path=. -cp .:./cb.jar WuiService
/share/CACHEDEV1_DATA/.qpkg/AhsayOBM/obm
/share/CACHEDEV1_DATA/.qpkg/AhsayOBM/.obm --port=32168

17562 admin 86536 S /share/CACHEDEV1_DATA/.qpkg/AhsayOBM/obm/jvm/bin/java
-Xms64m -Xmx256m -Dsun.nio.PageAlignDirectMemory=true -
Djava.library.path=. -cp .:./cbs.jar cbs
/share/CACHEDEV1_DATA/.qpkg/AhsayOBM/obm

18004 admin 944 R grep java
```

# 4.4 RunLevel Symlink Check

During installation, the following symlinks to the scheduler startup script //system volume path%/.qpkg/AhsayOBM/AhsayOBM.sh will be created that allows the AhsayOBM Scheduler Service to automatically start each time the machine is rebooted or restarted.

To verify if the symlinks have been created correctly, use the **Is** command. You will see the symlink, highlighted in red.

```
[~] # ls -la /etc/init.d/Ahsay*

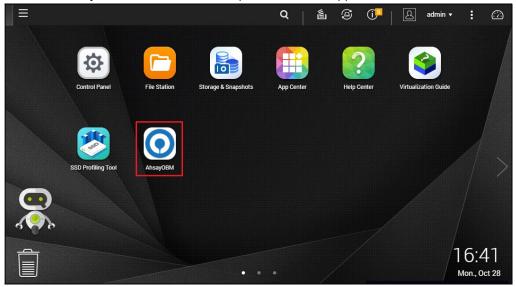
lrwxrwxrwx 1 admin administrators 48 2019-05-23 12:55 /etc/init.d/AhsayOBM

.sh -> /share/CACHEDEV1_DATA/.qpkg/AhsayOBM/AhsayOBM.sh*

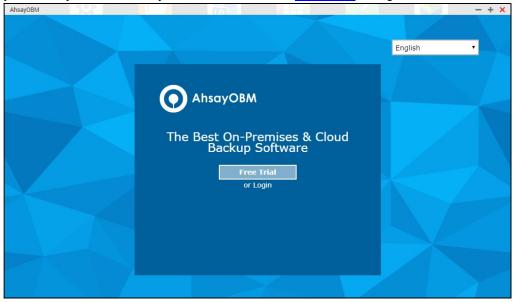
[~] #
```

# 5 Start AhsayOBM

1. Click the AhsayOBM icon on the desktop to launch the application.



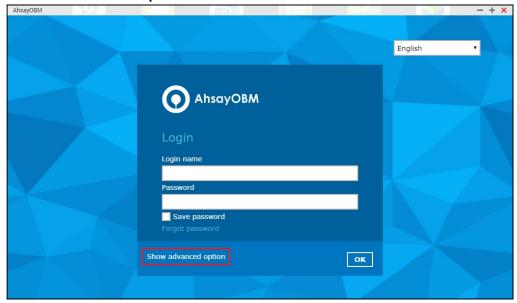
2. The Free Trial Registration menu may display when you login for the first time. Click **Login** if you already have an AhsayOBM account or click **Free Trial** to register for a trial backup account.



#### NOTE

The Free Trial Registration option will only be displayed if your backup service provider has enabled free trial registration on the backup server.

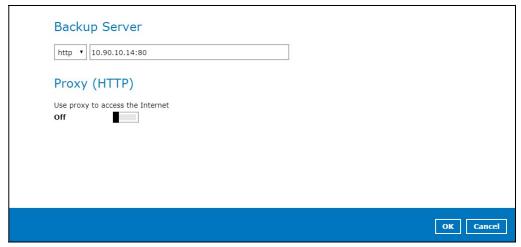
3. In case you want to enter the backup server setting provided by your backup service provider, click **Show advanced option**.



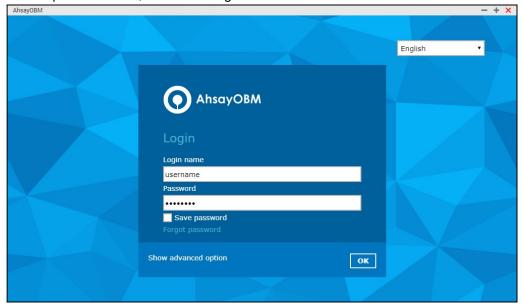
#### **NOTE**

The Save password option may not be available. This depends on the settings of your backup service provider. Please contact your backup service provider for more information.

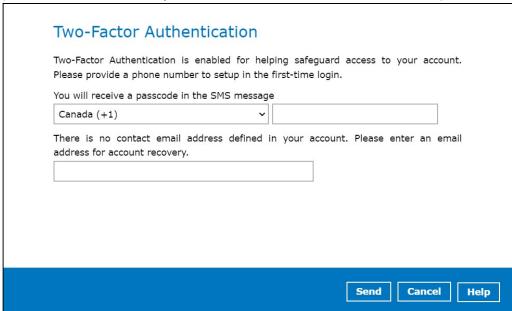
4. Click **OK** after typing in the backup server information. You can turn on the Proxy feature if needed.



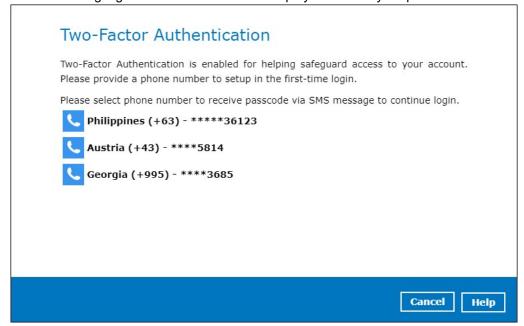
5. Enter the Login name and Password of your AhsayOBM account provided by your backup service provider. Then, click **OK** to login.



6. If Two-Factor Authentication is enabled the following screen will appear. If not, skip to Step 7. For first time log in this will be the screen displayed. Select your country code and enter your phone number. Also enter your email address. Click **Send** to receive the passcode.

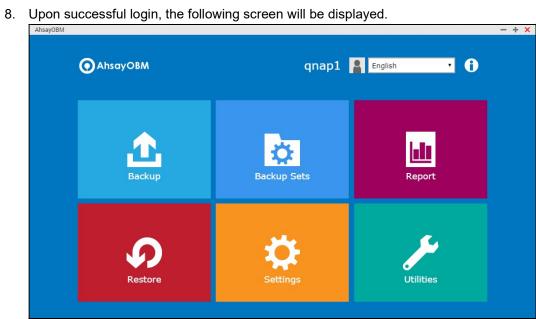


For succeeding login this will be the screen displayed. Select your phone number.

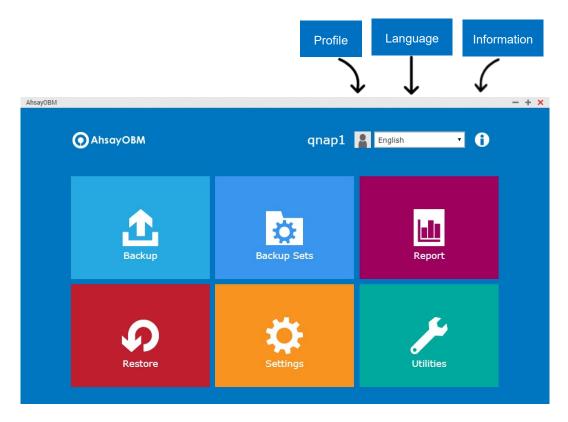


7. Enter the passcode and click **Verify** to login.

-	th a passcode was se enter the passcod			number (+63) -
KKFZ -		(00:04	4:52)	
	4.			
Resend passco	ae			
Resend passco	ode			
Resend passco	de			
Resend passco	de			
Resend passco	de			



# 6 AhsayOBM Overview



AhsayOBM main interface has nine (9) icons that can be accessed by the user, namely:

- Profile
- Language
- Information
- Backup
- Backup Sets
- Report
- Restore
- Settings
- Utilities

#### 6.1 Profile

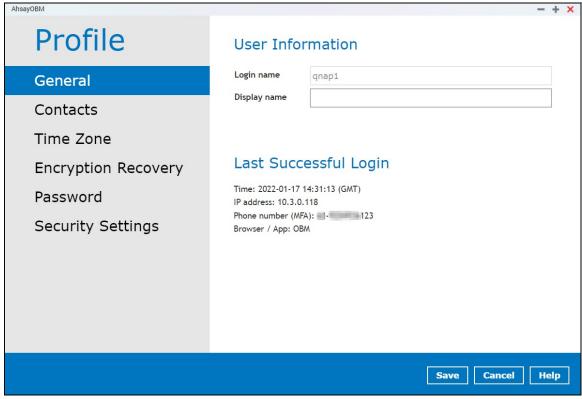
The **profile** icon shows the profile settings that can be modified by the user.



**Profile** has six (6) features:

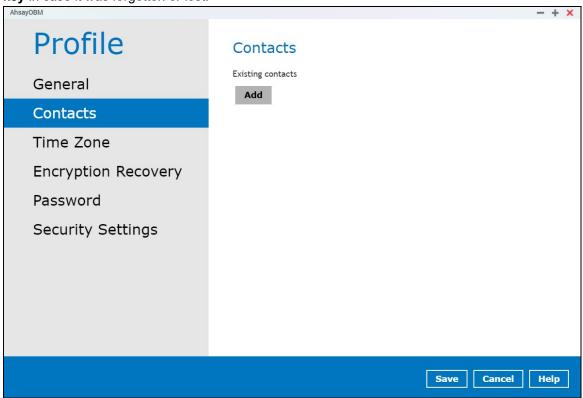
- General
- Contacts
- Time Zone
- Encryption Recovery
- Password
- Security Settings

The **General** tab displays the user information.

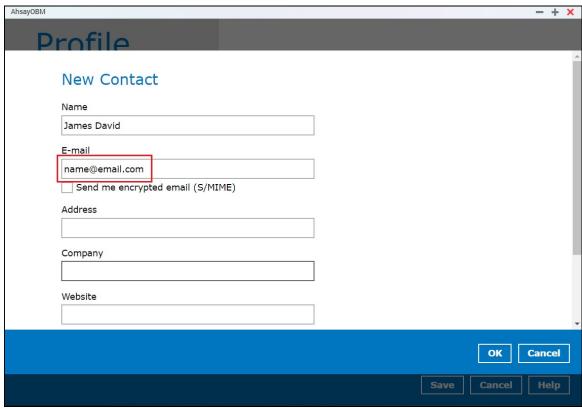


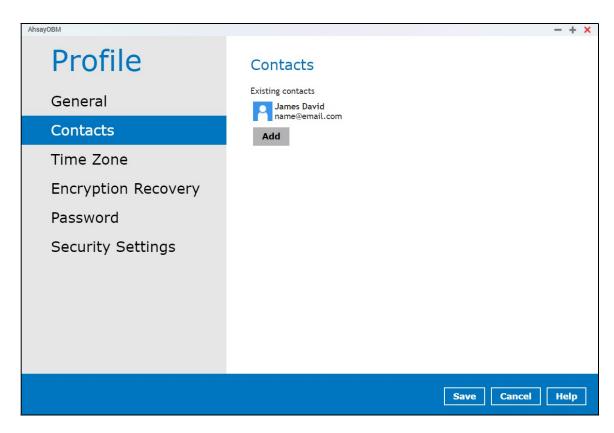
- The Login name is the name of your backup account.
- The **Display name** is the display name of your backup account as you log on to the AhsayCBS management console.
- The **Time** is the date and time the user last logged in.
- The IP address used to login.
- The Phone number (MFA) is where the sms authentication will be sent when 2FA is enabled.
- The Browser / App used to login to AhsayCBS User Web Console or AhsayOBM.

You can add or modify the email address of the **contact person** here. Having this filled in will help us to know where to send the **backup** and **daily reports**, and the **recovered backup set encryption key** in case it was forgotten or lost.



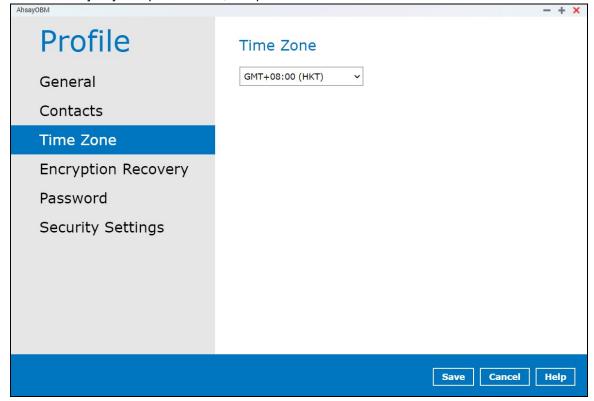
#### E-mail cannot be left blank.





NOTE
You can add multiple contacts here.

This is the **time zone** of the machine where the AhsayOBM is installed. To ensure that the backup will run accurately at your specified time, setup the correct time.



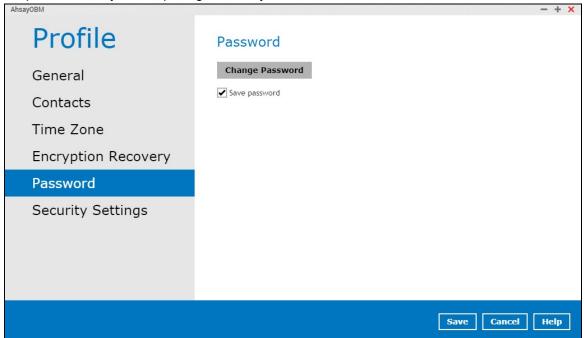
Backup set encryption key can be recovered by turning this feature on.



#### NOTE

This option may not be available. Please contact your backup service provider for details.

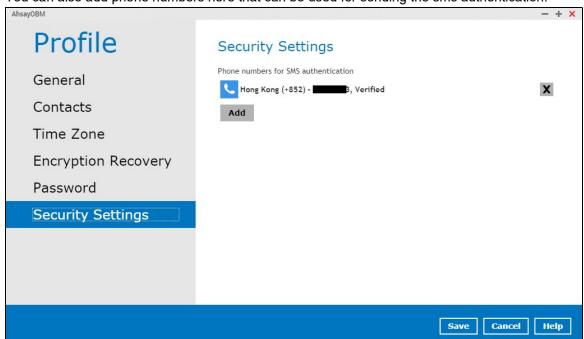
**Login password** can be modified anytime. You can also check the **Save password** box to bypass the password entry when opening the AhsayOBM interface.



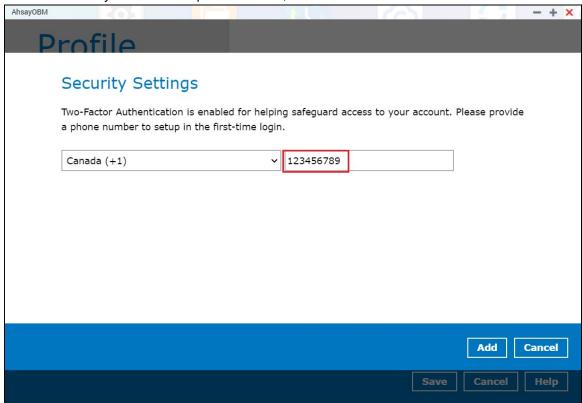
#### **NOTE**

The Save password option may not be available. This depends on the settings of your backup service provider. Please contact your backup service provider for more information.

**Security Settings** will only be visible if two-factor authentication is enabled. Phone numbers that will be used for sending sms authentication will be listed here and will show the status if it is verified or not. You can also add phone numbers here that can be used for sending the sms authentication.

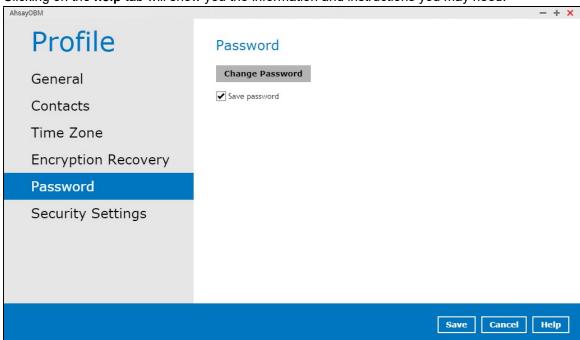


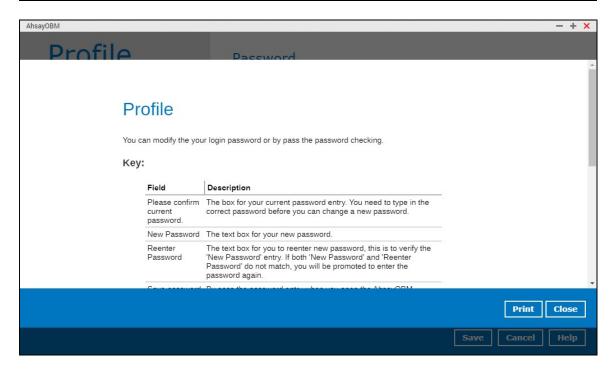
Select the country and enter the phone number, then click Add.



## 6.2 Online Help

Clicking on the **help** tab will show you the information and instructions you may need.





## 6.3 Language

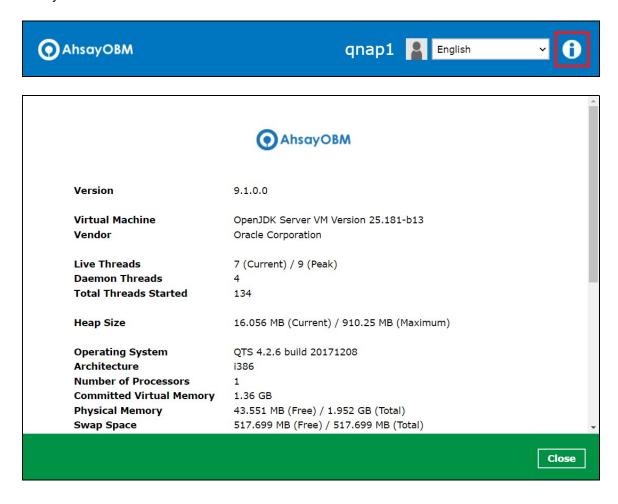
This option is used to change the language of the user interface. The list of available languages depends on the backup service provider.



Once the language is set, it will reflect on the AhsayOBM interface right away.

#### 6.4 Information

The **information** icon displays the product version and system information of the machine where the AhsayOBM is installed.

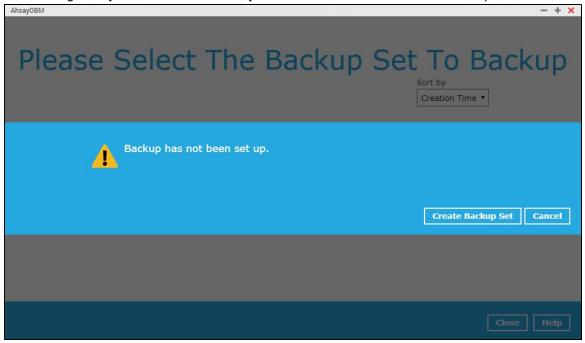


# 6.5 Backup

This feature is used to run your backup set(s).



When using AhsayOBM for the first time, you will be asked to create a new backup set first.



For instructions on how to start a backup, refer to <a>Chapter 9 Run Backup Jobs</a>.

# 6.6 Backup Sets

A backup set is a place for files and/or folders of your backed-up data. This feature allows the user to select files individually or an entire folder to backup. It is also used to delete backup set/s.



To create or modify a backup set, follow the instructions on Chapter 7 Creating a File Backup Set.

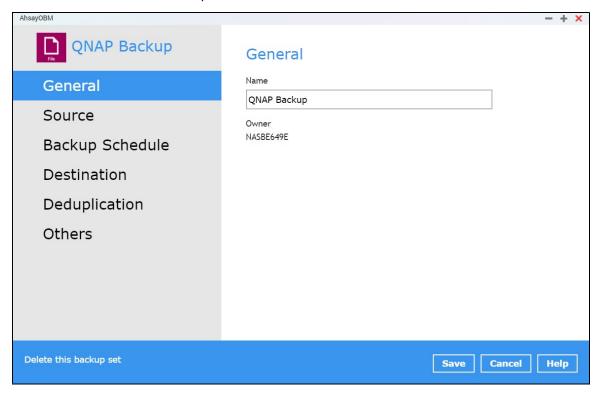
#### **Backup Set Settings**

Below is the list of configurable items under the Backup Sets:

- General
- Source
- Backup Schedule
- <u>Destination</u>
- <u>Deduplication</u>
- Others

#### General

This allows the user to modify the name of the backup set and displays the Owner which is the name of the machine where the backup set was created on.

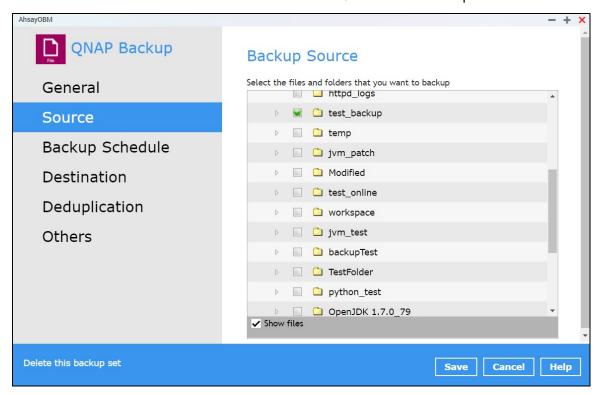


To modify the backup set name, follow the instructions below:

- 1. Select **General**.
- 2. Enter the new backup set name on the Name field.
- 3. Click the **Save** button to save the new backup set name.

#### Source

This allows the user to select from the available files and/or folders to back up from NAS device.

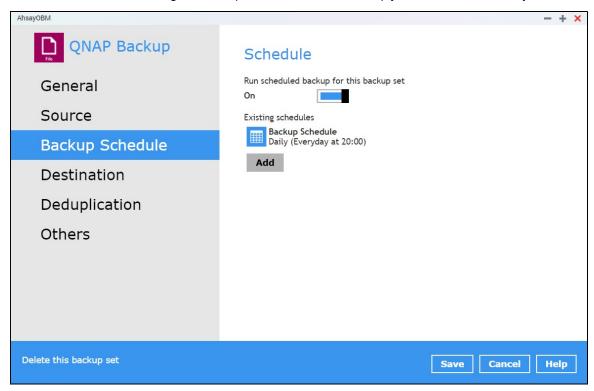


To add backup source, follow the instructions below:

- 1. Select **Source**.
- 2. On the right side of the screen, select files and/or folders you want to backup.
- 3. Tick the "Show files" checkbox to show the files under a specific folder.
- 4. Click the **Save** button to save the settings made.

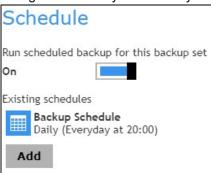
#### **Backup Schedule**

This allows the user to assign a backup schedule for the backup job to run automatically.

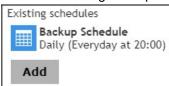


To configure a backup schedule, follow the steps below:

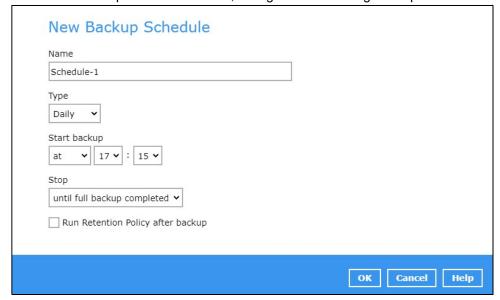
1. Swipe the lever to the right to turn on the backup schedule setting. The backup schedule is configured as "Daily at 20:00" by default.



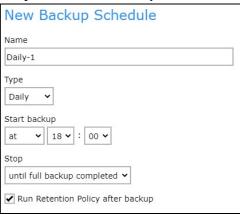
2. Select an existing backup schedule to modify or click the **Add** button to create a new one.



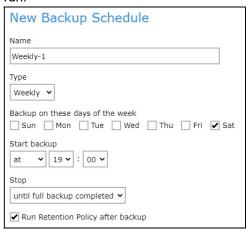
3. In the New Backup Schedule window, configure the following backup schedule settings.



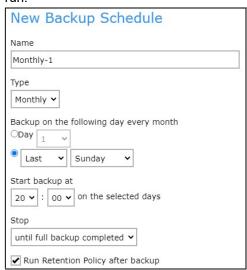
- Name the name of the backup schedule.
- Type the type of the backup schedule. There are four (4) different types of backup schedule: Daily, Weekly, Monthly and Custom.
  - Daily the time of the day when the backup job will run.



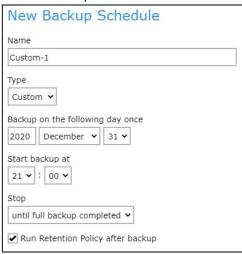
 Weekly – the day of the week and the time of the day when the backup job will run.



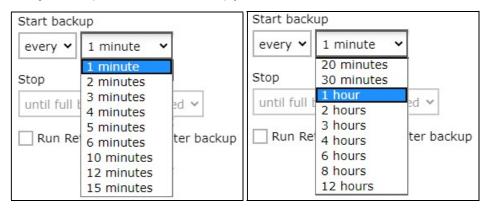
Monthly – the day of the month and the time of the day when the backup job will



Custom – a specific date and the time when the backup job will run.



- Start backup the start time of the backup job.
  - at this option will start a backup job at a specific time.
  - every this option will start a backup job in intervals of minutes or hours.



Here is an example of a backup set that has a periodic and normal backup schedule.

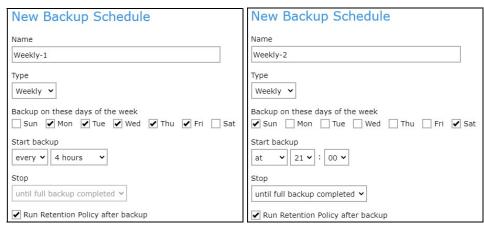


Figure 1.1 Figure 1.2

**Figure 1.1** – Periodic backup schedule runs every 4 hours from Monday – Friday during business hours

**Figure 1.2** – Normal backup schedule runs at 21:00 or 9:00 PM on Saturday and Sunday on weekend non-business hours

- Stop the stop time of the backup job. This only applies to schedules with start backup "at" and is not supported for periodic backup schedule (start backup "every")
  - until full backup completed this option will stop a backup job once it is complete. This is the configured stop time of the backup job by default.
  - after (defined no. of hrs.) this option will stop a backup job after a certain number of hours regardless of whether the backup job has completed or not. This can range from 1 to 24 hrs.

The number of hours must be enough to complete a backup of all files in the backup set. For small files in a backup, if the number of hours is not enough to back up all files, then the outstanding files will be backed up in the next backup job. However, if the backup set contains large files, this may result in partially backed up files.

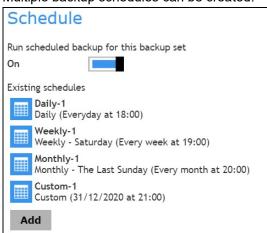
For example, if a backup has 100GB file size which will take approximately 15 hours to complete on your environment, but you set the "stop" after 10 hours, the file will be partially backed up and cannot be restored. The next backup will upload the files from scratch again.

The partially backed up data will have to be removed by running the <u>data integrity</u> check.

As a general rule, it is recommended to review this setting regularly as the data size on the backup machine may grow over time.

- Run Retention Policy after backup if enabled, the AhsayOBM will run a retention policy job to remove files from the backup destination(s) which have exceeded the retention policy after performing a backup job.
- 4. Click the **OK** button to save the configured backup schedule settings.
- 5. Click the **Save** button to save settings.

6. Multiple backup schedules can be created.

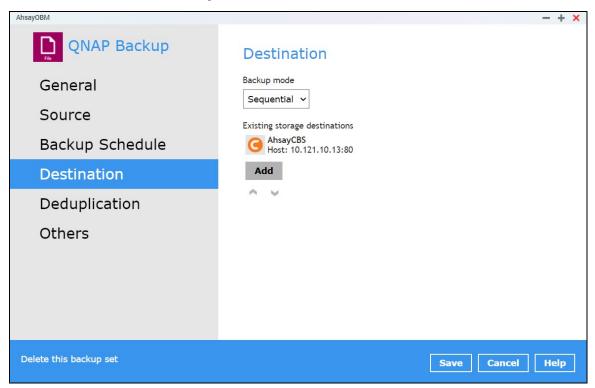


#### **NOTE**

For more details on the scenario for Backup Schedule under Backup Set Settings, refer to <u>Appendix</u> C: <u>Scheduler Scenarios</u>.

#### **Destination**

This allows the user to view the current backup mode and existing storage destination(s). It also allows the user to add more storage destinations.



To add a destination, follow the instructions below:

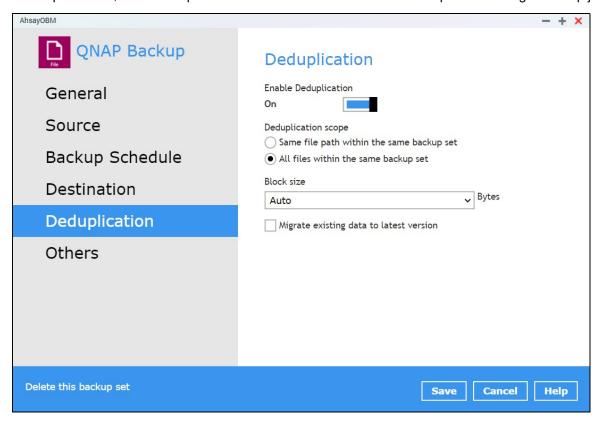
- 1. Select **Destination**.
- 2. Click the **Add** button.
- 3. Complete the following fields:
  - a. Name
  - b. Destination Storage
- 4. Click the **OK** button to add the new schedule.
- 5. Click the **Save** button to save the changes made.

### **Deduplication**

Starting with AhsayOBM v9.0.0.0 or above, the In-File Delta feature (i.e., Incremental, Differential and Full) will be replaced with Deduplication. This feature is **On (enabled)** by default.

When this feature is **On (enabled)** for the backup set, a checksum verification of each backup file which was split into several blocks of varying size will be performed to compare its content and identify which block is duplicated, thus will perform deduplication of data.

When this feature is **Off (disabled)** for the backup set, a checksum verification of each backup file will not be performed, thus the duplicated data will NOT be removed or deduplicated during a backup job.



There are two types of deduplication scope:

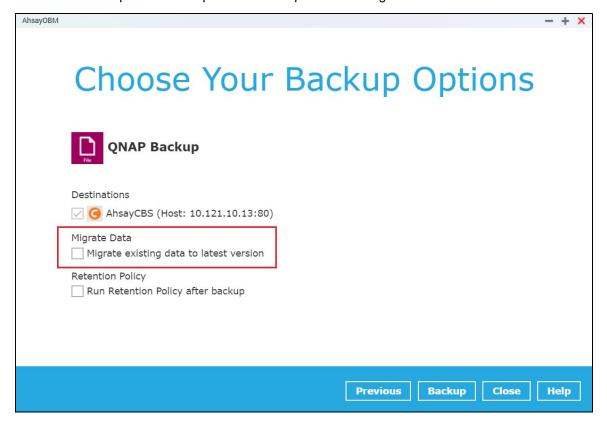
- Same file path within the same backup set deduplication will be applied to the contents within a
  file during the current backup job.
- All files within the same backup set deduplication will be applied across the different files in the backup set.

#### **NOTE**

For more details about the **Deduplication** feature, refer to the <u>AhsayCBS v9 New Features Supplemental</u> <u>document</u>.

When the Deduplication feature is enabled for the backup set, a **Migrate Data** option will be available in the advanced backup options which can be configured before starting a backup job.

Below is an example of a backup set with Deduplication setting enabled.



### **Migrate Data**

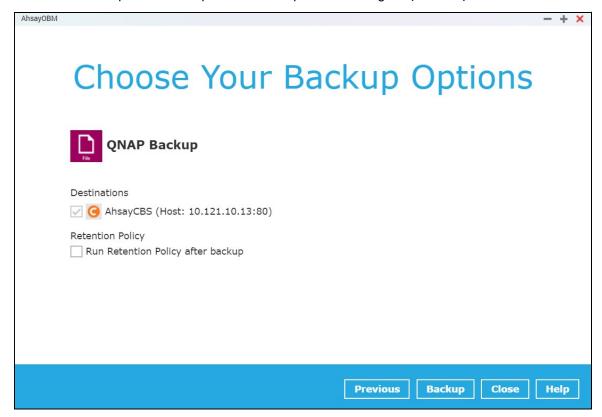
When this option is enabled, the existing data will be migrated to the latest version during a backup job. This option is disabled by default.

Migrate Data
Migrate existing data to latest version

#### **NOTE**

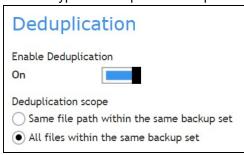
In case the Deduplication setting is **Off (disabled)** for the backup set, the Migrate Data option will not be displayed.

Below is an example of a backup set with Deduplication setting Off (disabled).

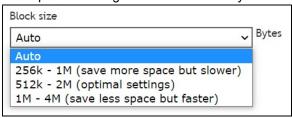


To configure the Deduplication settings, follow the steps below:

1. Select a type of Deduplication scope.



2. Click the drop-down button to select the block size that will be used for the deduplicated data. This option is configured to use "Auto" by default.



3. Tick the checkbox if you want the existing data to be migrated to the latest version during a backup job.

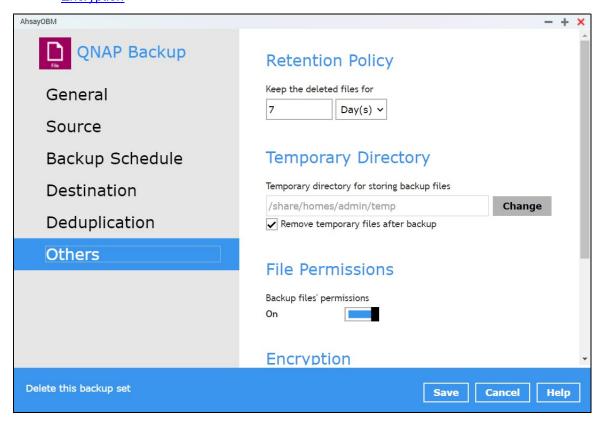


4. Click the Save button to store the modified Deduplication settings.

### **Others**

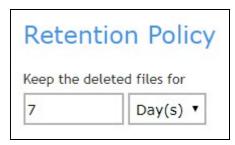
These are the list of other backup set settings that can be configured.

- Retention Policy
- Temporary Directory
- File Permissions
- Encryption



# **Retention Policy**

This allows the user to retain the deleted files based on the selected retention type policy.



To modify the retention policy, follow the instructions below:

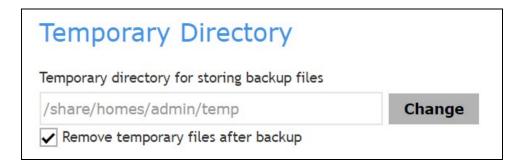
- 1. Select Others.
- 2. On the right side of the screen, select from the two (2) options: Day(s) or Job(s).



- 3. Input a valid number for the Day(s) or Job(s).
- 4. Click the **Save** button to save the settings made.

### **Temporary Directory**

This allows the user to configure the temporary directory of spooled files, remote file list, and other temporary backup files.

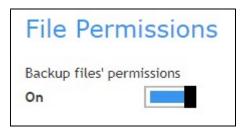


To configure the temporary directory, follow the instructions below:

- 1. Click the **Change** button to select a directory path for storing the temporary data.
- 2. You also have an option to check or uncheck the "Remove temporary files after backup".
- 3. Click the **Save** button to save the settings.

#### **File Permissions**

This allows the user to enable or disable the backup file permission which backups the operating system file permission of the data selected as backup source.



- 1. Slide the lever to the right to turn on the File Permissions option. Otherwise, slide to the left to turn it off.
- 2. Click the **Save** button to save the settings.

# **Encryption**

This allows the user to view the current encryption settings. For more details about the encryption, check Chapter 7 Creating a File Backup Set.



# 6.7 Report

This feature allows user to run and view backup and restore reports.



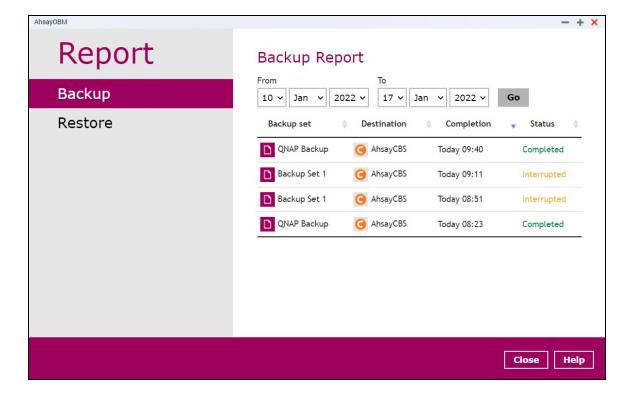
There are two (2) functions that are available for this feature:

- Backup
- Restore

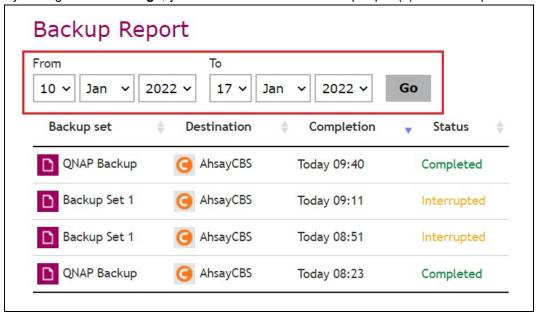
# 6.7.1 Backup

This feature is used for viewing backup report(s). There are four (4) filters that can be applied on this feature, namely:

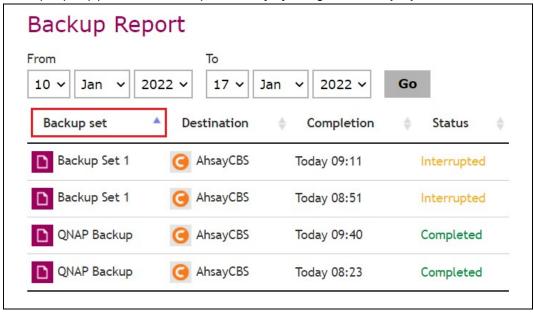
- Date Range
- Backup set
- Destination
- Status



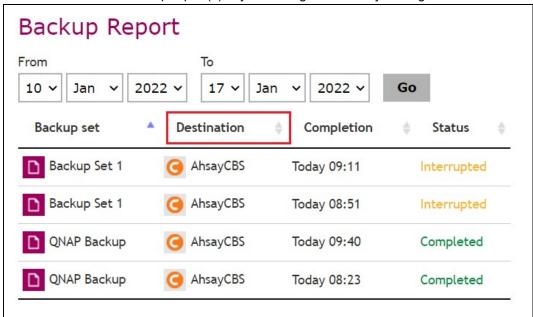
By setting the Date Range, you will see the list of all backup report(s) within that period.



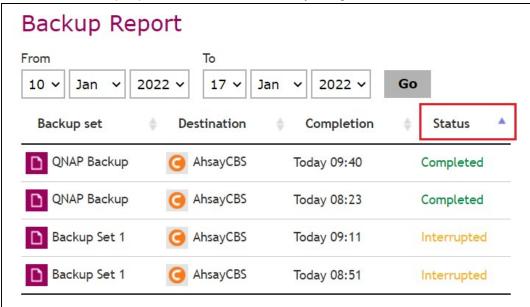
Backup report(s) can be sorted alphabetically by using the **Backup up set** filter.



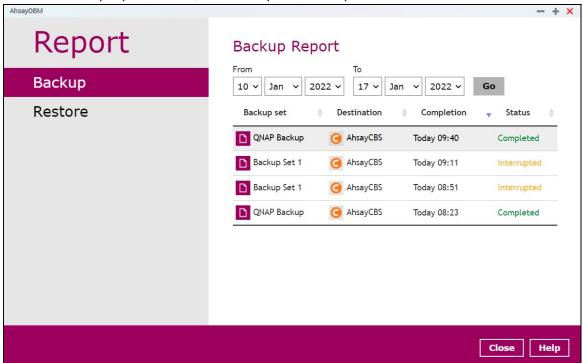
You can view all the backup report(s) in your storage location by sorting the **Destination** filter.



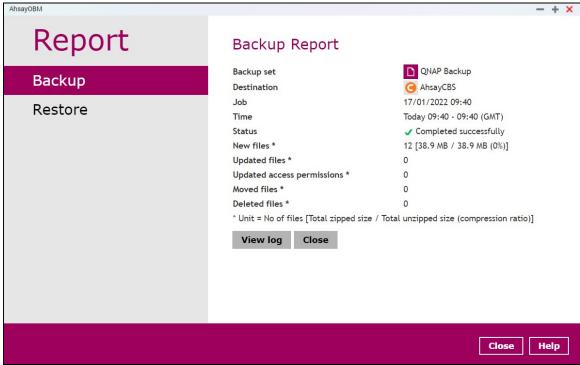
You can sort backup reports with the same status by using the Status filter.

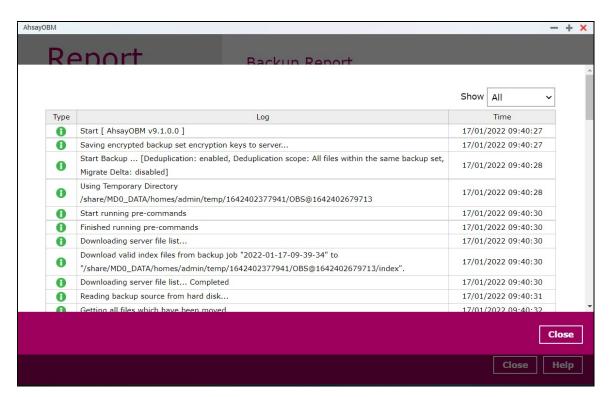


To view a backup report in detail, choose a specific backup set.

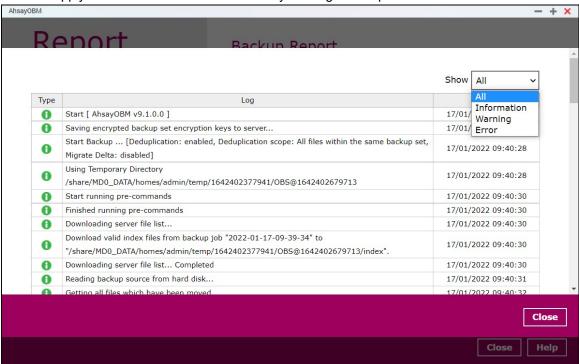


Click View log to show the event log during a backup.

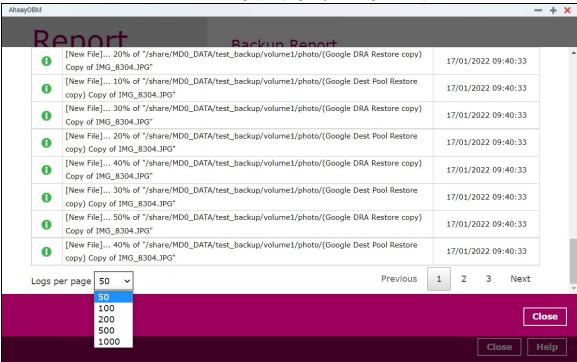




You can apply filter on the status of the event by clicking the drop-down list.

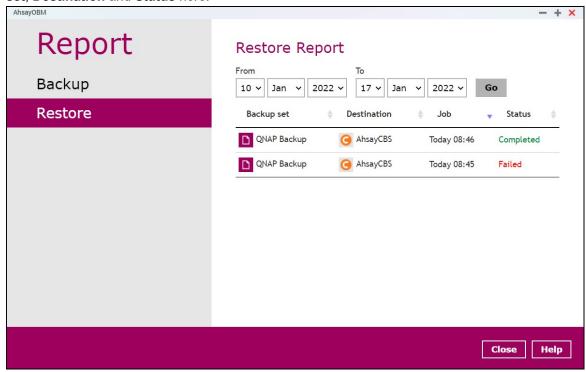


You can choose to view the number of logs per page by clicking the drop-down list.



# 6.7.2 Restore

This feature is used for viewing restore report(s). You can also apply filter on **Date Range**, **Backup set**, **Destination** and **Status** here.

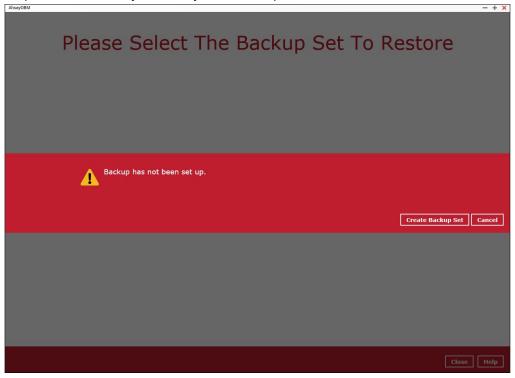


# 6.8 Restore

This feature is used to copy the backed-up file(s) from the backup set and restoring it to its original location or new location.



If using AhsayOBM for the first time, you will be asked to create a backup set first. A restore cannot be performed unless you already run a backup.



For instructions on how to perform a restore, refer to Chapter 10 Restore Data.

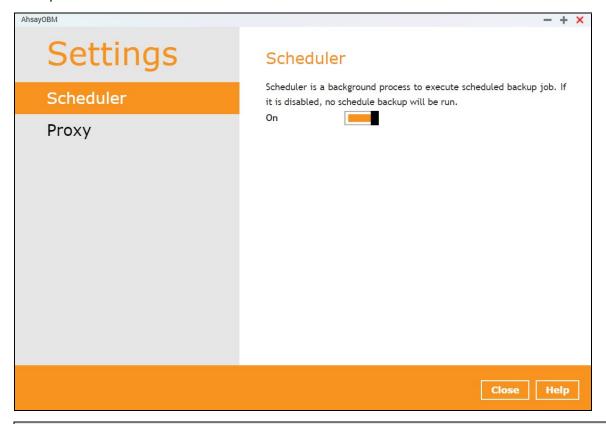
# 6.9 Settings

This feature allows user to enable the **Scheduler** and **Proxy Settings**.



### 6.9.1 Scheduler

When this feature is on, the user can execute a **scheduled backup** job. Otherwise, no scheduled backup will run.

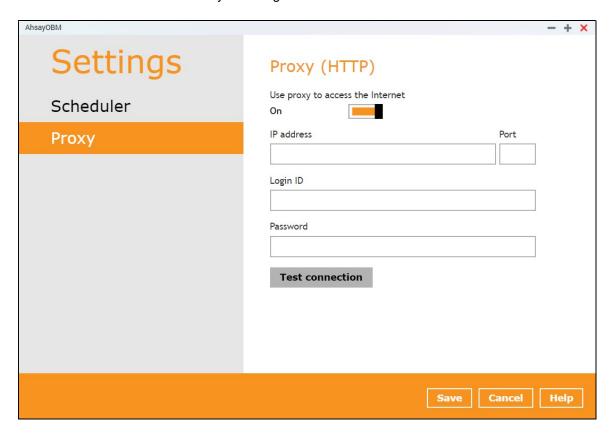


#### NOTE

For more details on the scenario for the Scheduler under Settings, refer to Appendix C: Scheduler Scenarios.

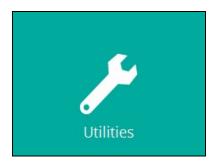
# **6.9.2 Proxy**

This feature is used to allow AhsayOBM to gain access to the internet.



# 6.10 Utilities

This allows the user to perform quality check on the backed up data and delete backed up data.



There are two (2) options available for this feature:

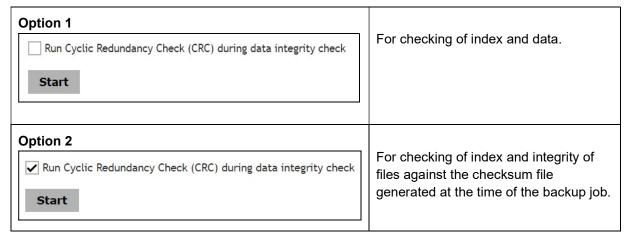
- Data Integrity Check
- Delete Backup Data

### 6.10.1 Data Integrity Check

The Data Integrity Check (DIC) is used to identify the data in the backup set that has index-related issues, remove any corrupted file(s) from the backup destination(s) to ensure the integrity of the backup data and its restorability, and update the storage statistics.

For an efficient management of overall storage size of the backup destination(s), the data integrity check job will perform check for the backup destination(s) to remove old index files that are more than ninety (90) days old in the backup job folder(s).

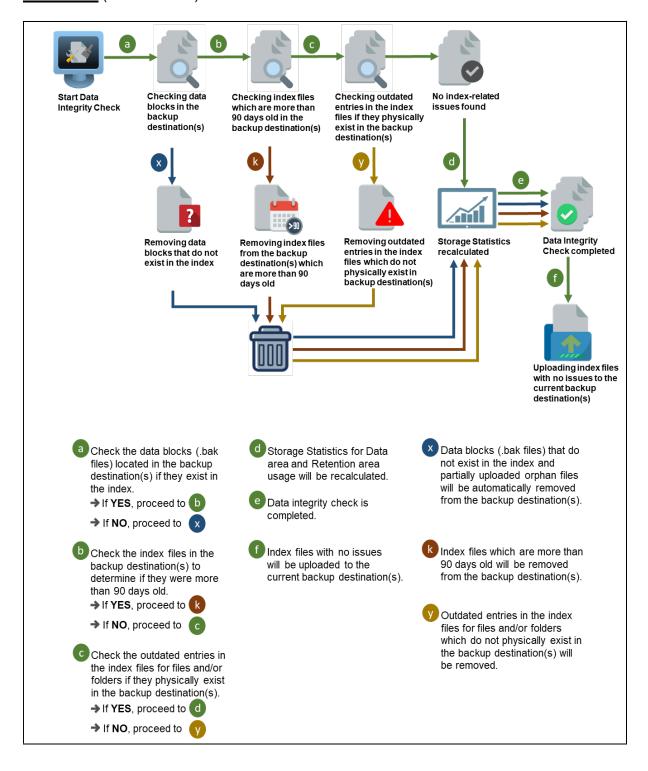
There are two (2) options in performing the Data Integrity Check:



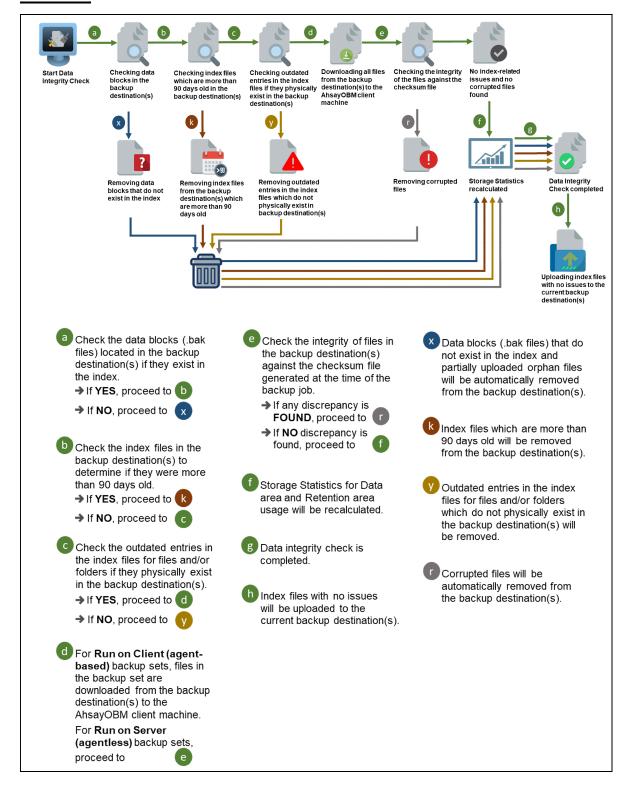
The following diagrams show the detailed process of the Data Integrity Check (DIC) in two (2) modes:

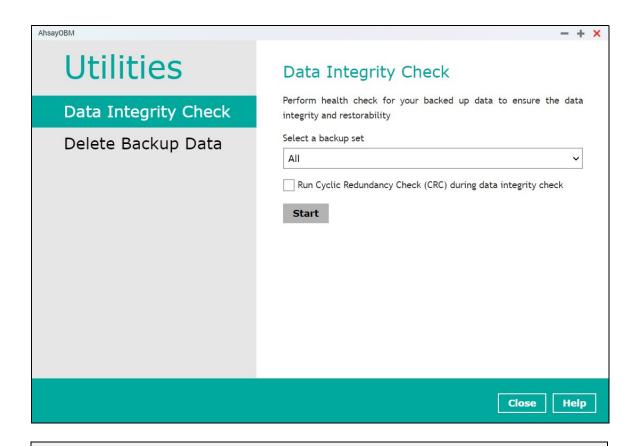
- Option 1
   <u>Disabled</u> Run Cyclic Redundancy Check (CRC) (Default mode)
- Option 2
   <u>Enabled</u> Run Cyclic Redundancy Check (CRC)

**Option 1** - Data Integrity Check (DIC) Process with Run Cylic Redundancy Check (CRC) **DISABLED** (Default mode)



**Option 2** - Data Integrity Check (DIC) Process with Run Cylic Redundancy Check (CRC) **ENABLED** 

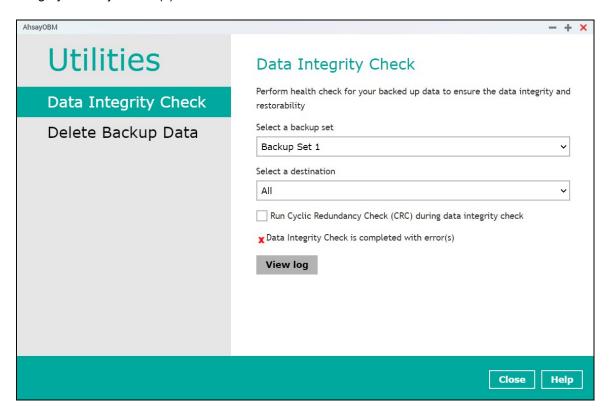


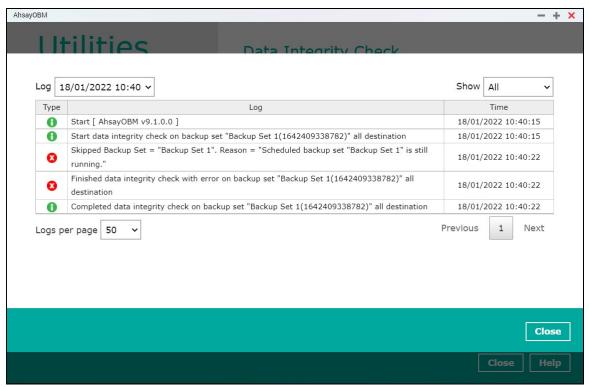


#### **NOTES**

- 1. Data Integrity Check CANNOT fix or repair files that are already corrupted.
- 2. Data Integrity Check can only be started if there is NO active backup or restore job(s) running on the backup set selected for the DIC job. As the **backup**, **restore** and **data integrity check** are using the same index for read and write operations. Otherwise, an error message will be displayed in the post-DIC to indicate that the data integrity check is completed with error(s) and had skipped a backup set with an active backup job.

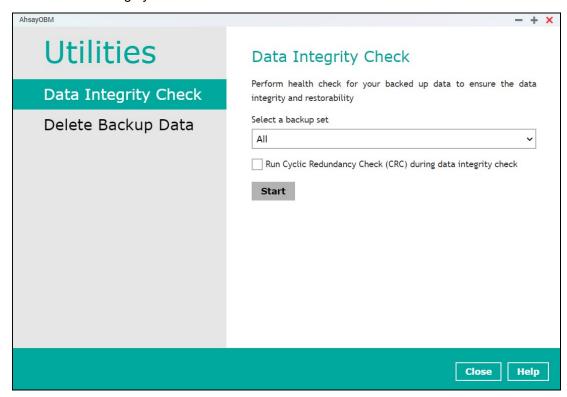
The following screenshot is an example of a Data Integrity Check completed with error(s). A Data Integrity Check is run on a backup set with an active backup job running which resulted the Data Integrity Check to stop with error(s). Clicking the **View log** button will display the details of the Data Integrity Check job error(s).



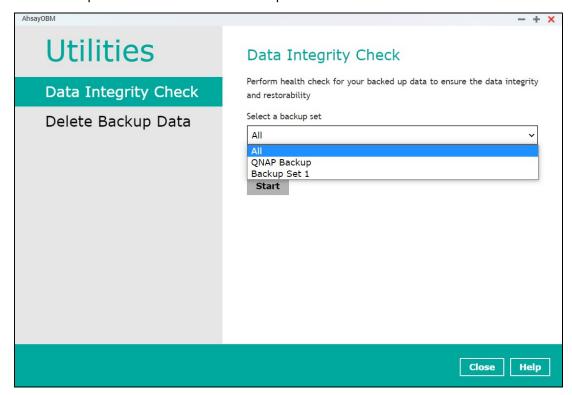


To perform a Data Integrity Check, follow the instructions below:

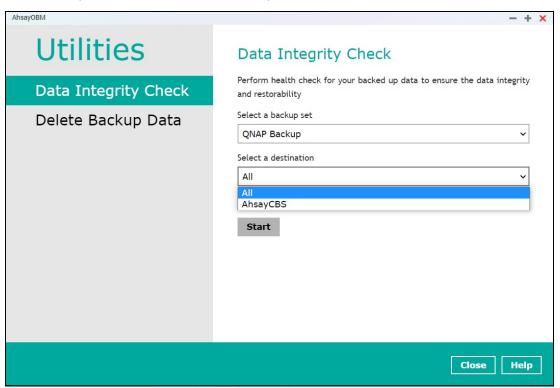
1. Go to the Data Integrity Check tab in the Utilities menu.



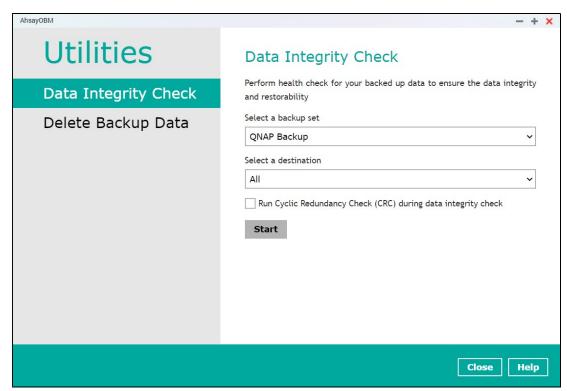
2. Click the drop-down button to select a backup set.



3. Click the drop-down button to select a backup destination.



4. Unchecked Run Cyclic Redundancy Check (CRC) option is the default setting of data integrity check.



### Run Cyclic Redundancy Check (CRC)

When this option is enabled, the DIC will perform check on the integrity of the files on the backup destination(s) against the checksum file generated at the time of the backup job.

If there is a discrepancy, this indicates that the files on the backup destination(s) are corrupted and will be removed from the backup destination(s). If these files still exist on the client machine on the next backup job, the AhsayOBM will upload the latest copy of the files.

However, if the corrupted files are in the retention area, they will not be backed up again as the source file has already been deleted from the client machine.

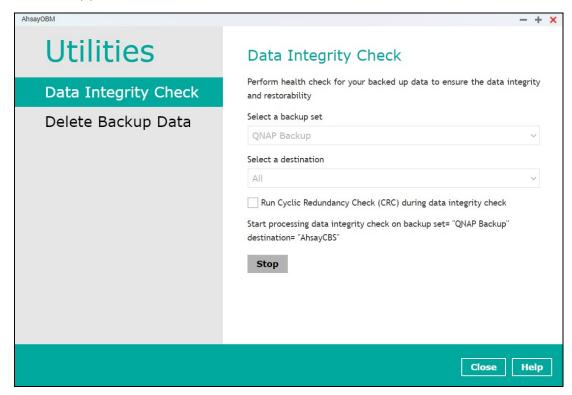
The time required to complete a data integrity check depends on the number of factors such as:

- number of files and/or folders in the backup set(s)
- · bandwidth available on the client computer
- hardware specifications of the client computer such as, the disk I/O and CPU performance

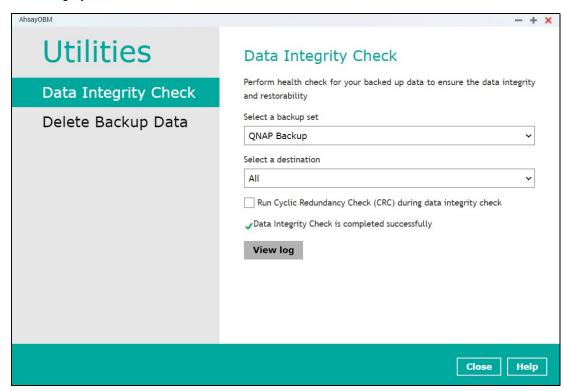
#### **NOTE**

For user(s) with metered internet connection, additional data charges may be incurred if the Cyclic Redundancy Check (CRC) is enabled. As the Cyclic Redundancy Check data involves downloading the data from the backup destination(s) to the client machine in order to perform this check.

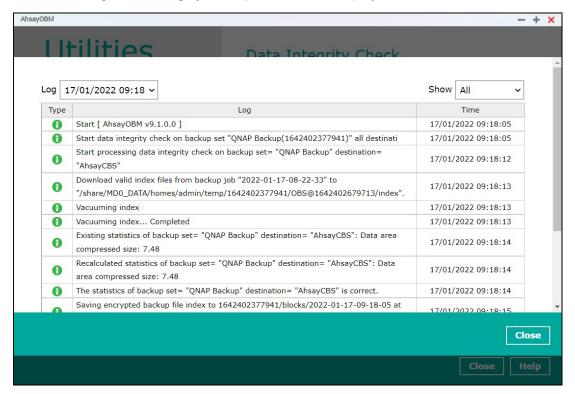
- 5. Click the **Start** button to begin the Data Integrity Check.
- 6. Data Integrity Check will start running on the selected backup set(s) and backup destination(s).



Once the DIC is completed, click the View log button to check the detailed process of the data integrity check.

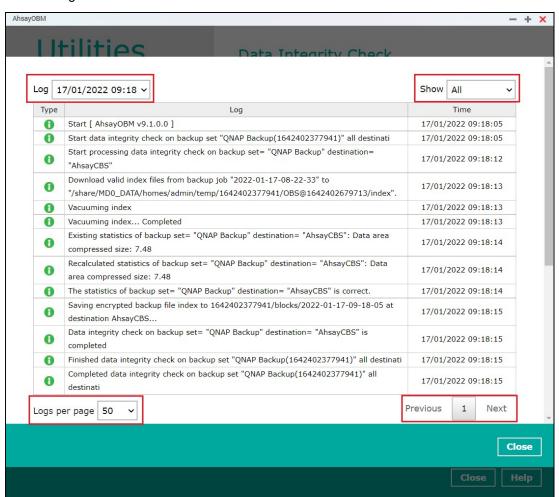


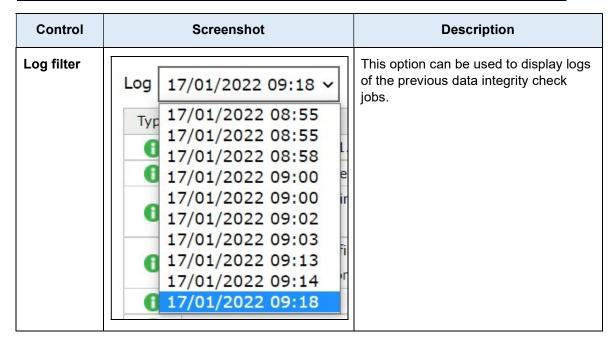
8. The detailed log of data integrity check process will be displayed.

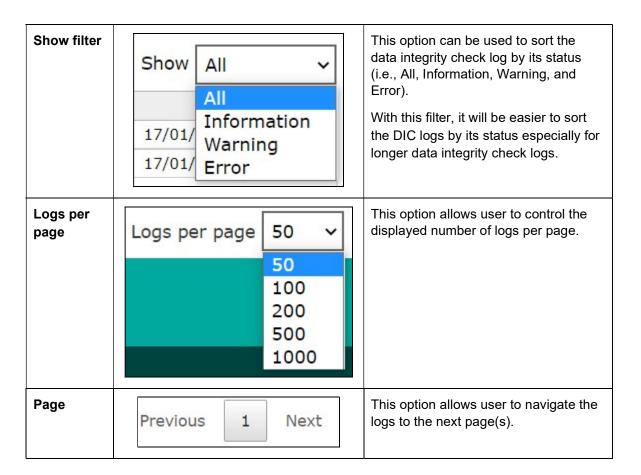


The following options can be used for further viewing of the detailed DIC log:

- Log filter
- Show filter
- Logs per page
- Page



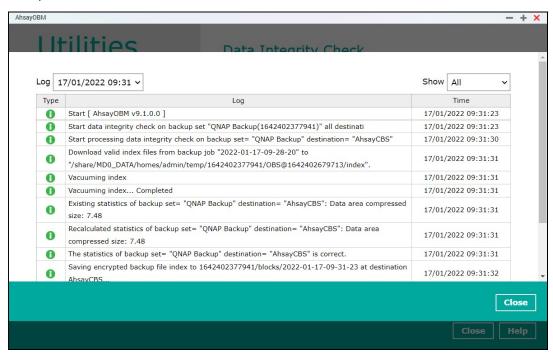




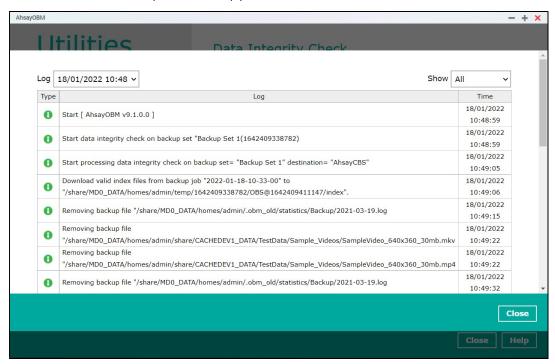
There are two possible outcomes after the completion of a data integrity check:

- Data Integrity Check is completed successfully with no data corruption/issues detected;
- Corrupted data (e.g. index files, checksum files and/or broken data blocks) has been detected and deleted

The screenshot below shows an example of a data integrity check log with NO data corruption/issues detected.



The screenshot below shows an example of a data integrity check log when corrupted data has been detected. If any corrupted data is found, these corrupted files are automatically removed from the backup destination(s).



#### **NOTE**

When running a data integrity check on other platforms such as Windows, Mac, or Linux (GUI), a (TEST MODE) confirmation screen will prompt if either of the **criteria** below matches the backup data during the data integrity check process:

- deleted number of backup files is over 1,000
- deleted number of backup file size is over 512 MB (in total)
- deleted number of backup files is over 10% of the total backup files

The (TEST MODE) confirmation screen is not supported on QNAP NAS. During the data integrity check job, corrective actions will be taken automatically if the DIC has detected the following:

- · Index-related issues
- · Broken data blocks
- Discrepancy against checksum file (when the Cyclic Redundancy Check is enabled)

This means that the DIC will automatically remove any corrupted file(s) from the backup destination(s), and will update storage statistics without requiring user confirmation.

Aside from viewing the Data Integrity Check logs directly on the AhsayOBM client, they can be viewed on the file system of the AhsayOBM client machine. For AhsayOBM on QNAP NAS, the DIC logs are located in the following directory:

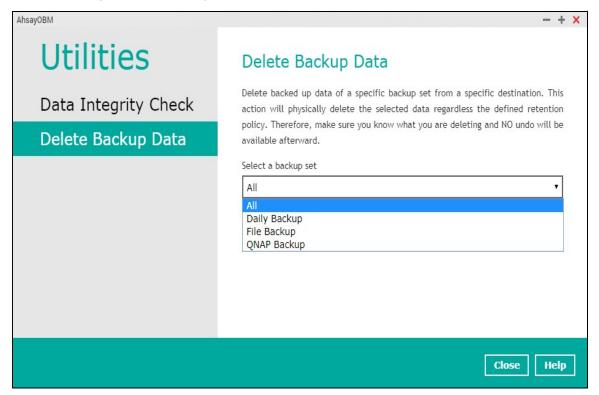
\${system\_volume\_path}/homes/admin/.obm/system/IntegrityCheck

### 6.10.2 Delete Backup Data

This feature is used to permanently delete backed up data from a backup set(s), destination(s), backup job, or delete all backed up data. After the data is deleted, the storage statistics of the backup set(s) are updated.

To perform deletion of backup data, follow the instructions below:

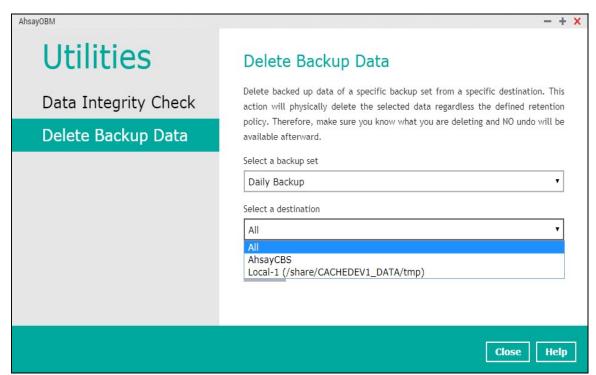
1. Select a backup set from the drop-down list.



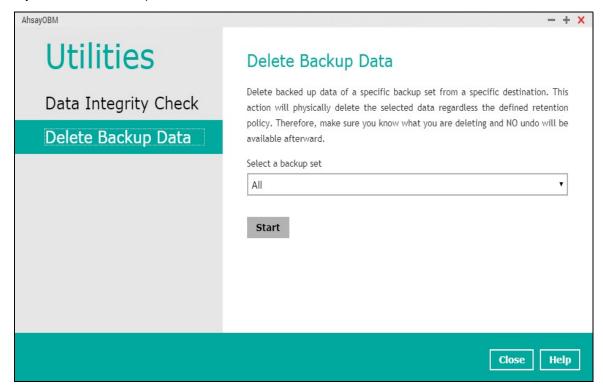
#### NOTE

This will only delete the backed up files in a backup set(s) and destination(s), but the backup set and destination will remain.

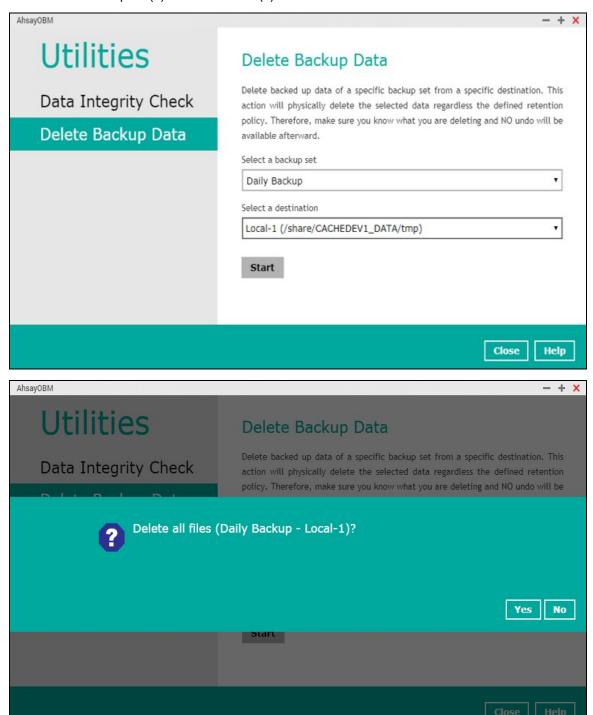
If you select a specific backup set, then you will also have to select a specific destination or all destinations.



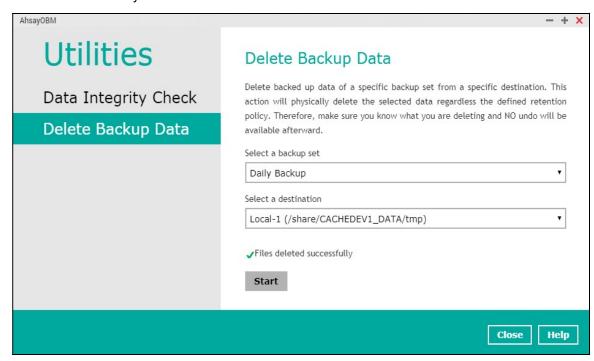
If you select All backup sets, then there is no need to select a destination.



2. Click the **Start** button, then click **Yes** to proceed. This process will delete backed up data on the selected backup set(s) and destination(s).



3. Files are successfully deleted.



# 7 Create a Backup Set

1. Click the **Backup Sets** icon on the main interface of AhsayOBM.



2. Create a backup set by clicking "+ Add new backup set".



3. When the Create Backup Set window appears, name your new backup set, then click **Next** to proceed.

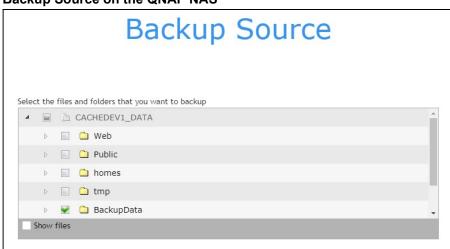


4. In the Backup Source window, select the files and folders that you would like to back up.

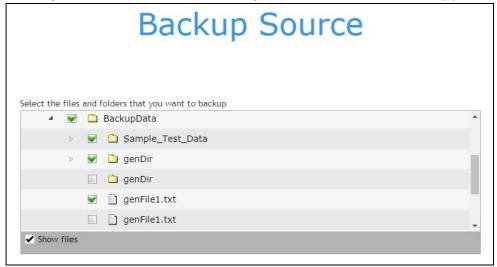
### NOTE

AhsayOBM supports backup of files and/or folders from an external USB drive attached to the QNAP NAS machine where the AhsayOBM is installed.

### **Backup Source on the QNAP NAS**



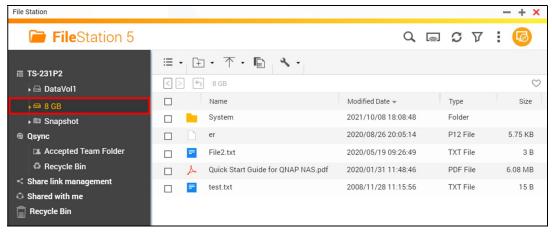
You may click the **Show files** checkbox if you want to select individual file(s) for backup.



## **Backup Source on the External USB Drive**

To select a backup source from an external USB drive, follow the instructions below:

- i. Ensure that your AhsayOBM is updated to v9.1.0.0 (or above).
- ii. Attach your external USB drive, then verify if the attached external USB drive is visible on the File Station.

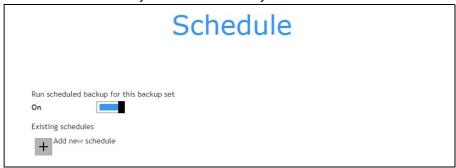


iii. Select the files and/or folders from the external USB drive that you would like to back up.

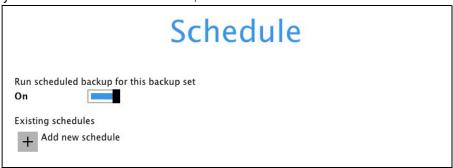


After selecting the backup source, click **Next** to proceed.

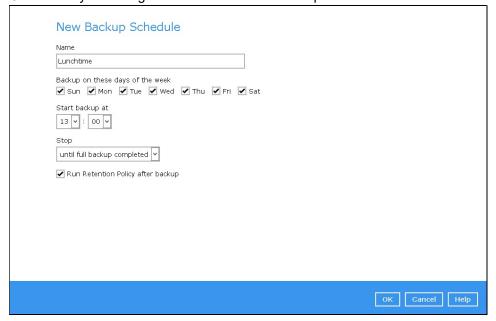
- 5. When the Schedule window appears, you can configure a backup schedule to automatically run a backup job at your specified time interval. In the Schedule window, the Run scheduled backup for this backup set is **On** by default.
  - You can leave it as is or you can turn it Off if you do not want to add a schedule again.



If you want to add a schedule now, click "+" next to Add New schedule.



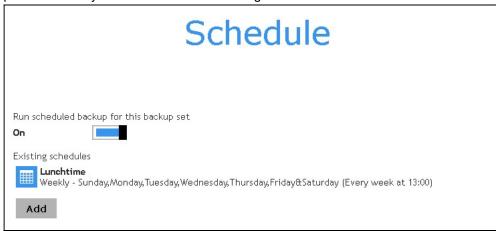
When the **New Backup Schedule** window appears, specify your backup schedule. Then, click **OK** to save your changes and close the New Backup Schedule window.



#### NOTE

For details about the options from the dropdown menus, please refer to <u>Configure Backup Schedule for Automated Backup</u>.

6. In case you have added a schedule, it will be shown in the Schedule window. Click **Next** to proceed when you are done with the settings.



7. The Destination window will appear.

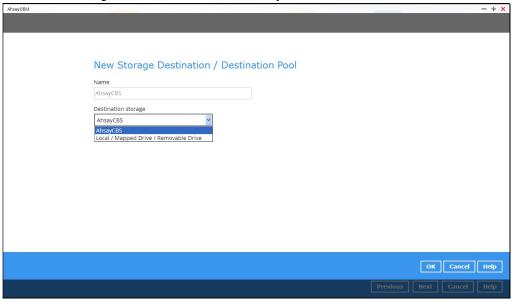


Select the appropriate option from the Backup mode drop down menu.

- Sequential (default value) run backup jobs to each backup destination one by one
- O Concurrent run backup jobs to all backup destinations at the same time

To select a backup destination for the backup data storage, click the "+" icon next to **Add new storage destination** / **destination pool**.

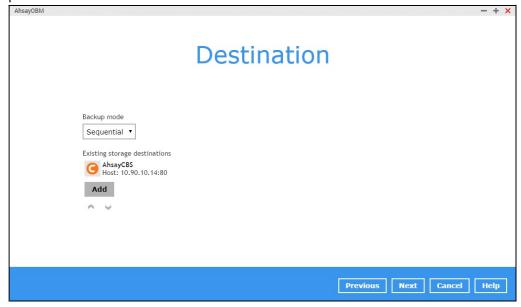
8. In the New Storage Destination / Destination Pool window, select the destination type and destination storage. Then, click **OK** to confirm your selection.



#### **NOTE**

For more details on configuration of cloud storage as backup destination, refer to  $\underline{\mathsf{Appendix}}\ \mathsf{A}$  in this guide.

9. In the Destination window, your selected storage destination will be shown. Click **Next** to proceed.

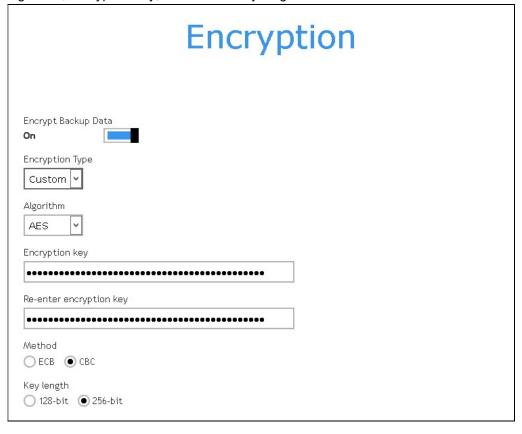


10. In the Encryption window, the default **Encrypt Backup Data** option is enabled with an encryption key preset by the system which provides the most secure protection.



You can choose from one of the following three Encryption Type options:

- ➤ **Default** an encryption key with 44 alpha numeric characters will be randomly generated by the system.
- User password the encryption key will be the same as the login password of your AhsayOBM at the time when this backup is created. Please be reminded that if you change the AhsayOBM login password later, the encryption keys of the backup sets previously created with this encryption type will remain unchanged.
- Custom you can customize your encryption key, where you can set your own algorithm, encryption key, method and key length.



#### NOTE

For best practice on managing your encryption key, refer to the following Wiki article. FAQ: Best practices for managing encryption key on AhsayOBM or AhsayACB?

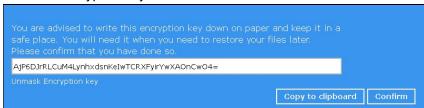
Click Save when you are done with the settings.

11. If you have enabled the Encryption Key feature in the previous step, the following pop-up window shows, no matter which encryption key you have selected.



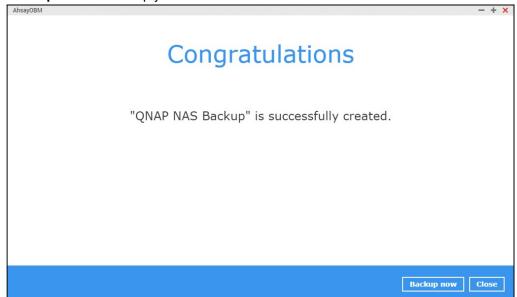
The pop-up window has the following three options to choose from:

➤ **Unmask encryption key** – The encryption key is masked by default. Click this option to show the encryption key.



- ➤ Copy to clipboard Click to copy the encryption key, then you can paste it in another location of your choice.
- **Confirm** Click to exit this pop-up window and proceed to the next step.

12. Upon successful creation of the backup set, the following screen will appear. You can click **Backup now** to back up your data or click **Close** to exit.



## 8 Overview on the Backup Process

The following steps are performed during a backup job. For an overview of the detailed process for Steps **3**, **5**, **10**, and **12**, please refer to the following chapters.

- Periodic Data Integrity Check (PDIC) Process (Step 3)
- Backup Set Index Handling Process
  - Start Backup Job (Step 4)
  - © Completed Backup Job (Step 11)
- Data Validation Check Process (Step 9)

#### Start backup job A checksum verification of each backup file which was split into several blocks of varying Connection from the backup client to the size is performed where its contents are backup server is established. Data Establishing compared, and the duplicated data are removed (if enabled). Data are compressed, encrypted, divided into Encryption key is uploaded to the backup server individual data block size of 8 or 16MB then (if enabled). uploaded to the backup destination(s). Physical .bak files (data blocks) that do not exist The number of 8 or 16MB data blocks and the in the index are removed from the backup individual block size in the backup destination(s) destination(s), then the statistics of both Data Running Periodic DIC is identical to the blocks transferred. Area and Retention Area will be recalculated. check 9 Latest index.db file and checksum files are downloaded from the backup destination(s) to Retention Policy job is running (if enabled). the temporary folder. 10 Latest index files on the client computer are Local file list is compiled according to the backup saved to the backup destination(s) and client log source setting. files are saved to the backup server. Saving files 5 11 Local and remote file lists are compared to Temporary data is removed from the temporary identify new, updated, moved, or deleted files storage location specified in the backup set and/or folders since the last backup job. (if enabled). temporary 12 Backup job completed

## 8.1 Periodic Data Integrity Check (PDIC) Process

The PDIC will run on the first backup job that falls on the corresponding day of the week from **Monday to Friday**.

To minimize the impact of the potential load of large number of PDIC jobs running at the same time on the AhsayCBS server, the schedule of a PDIC job for each backup set is automatically determined by the result of the following formula:

PDIC schedule = %BackupSetID% modulo 5
or
%BackupSetID% mod 5

The calculated **result** will map to the corresponding day of the week (i.e., from Monday to Friday).

0	Monday
1	Tuesday
2	Wednesday
3	Thursday
4	Friday

NOTE: The PDIC schedule cannot be changed.

### Example:

Backup set ID: 1594627447932

Calculation: 1594627447932 mod 5 = 2

2	Wednesday
---	-----------

In this example:

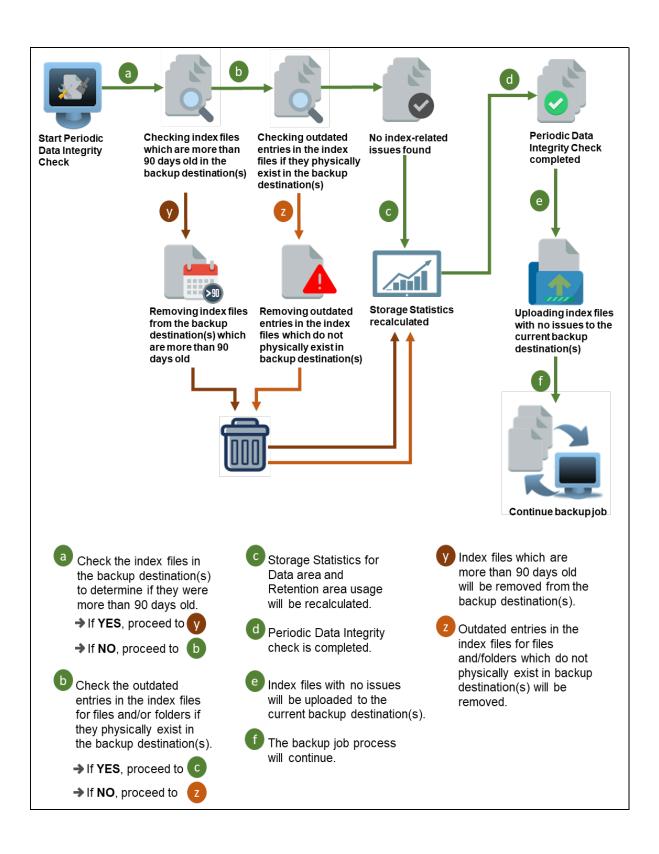
- the PDIC will run on the first backup job that falls on Wednesday; or
- if there is no active backup job(s) running from Monday to Friday, then the PDIC will run on the next available backup job.

#### **NOTE**

Although according to the PDIC formula for determining the schedule is **BackupSetID** mod 5, this schedule only applies if the previous PDIC job was actually run more than 7 days prior.

Under certain conditions, the PDIC may not run strictly according to this formula. For example:

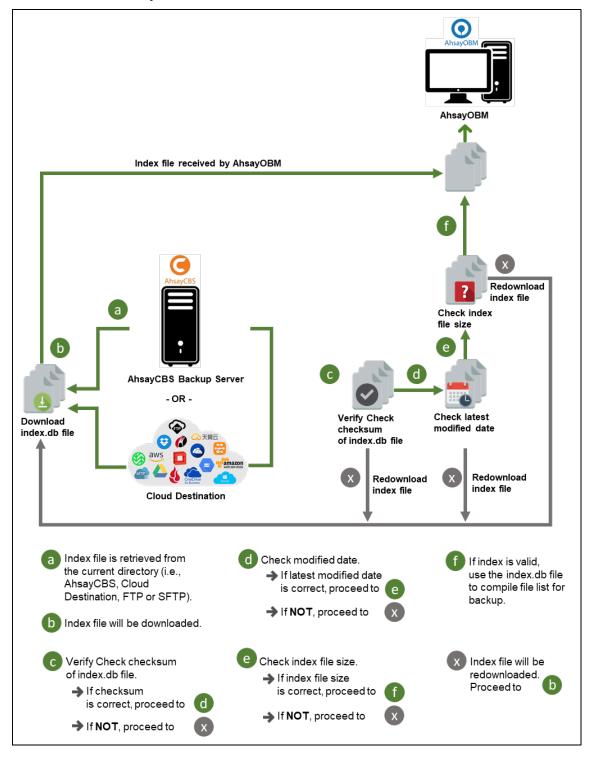
- 1. The PDIC job will run on the first backup job after upgrade to the latest client version from AhsayOBM v6, v7, or pre-8.3.6.0 version.
- 2. If backup jobs for a backup set are not run on a regular daily backup schedule (for example: on a weekly or monthly schedule), then the PDIC job will run if it detects that the previous PDIC job was run more than 7 days ago.
- 3. Every time a data integrity check (DIC) is run, the latest PDIC run date is reset, the next PDIC job will run after 7 days.
- 4. The PDIC job will not run if there are no files in both the data and retention areas. For example: a newly created backup set with no backup job history or a backup set where all the data has been deleted using the Delete Backup Data feature.
- 5. The PDIC job will not run on a backup set that contains any data which still in v6 format. It will only run if all v6 data format on a backup set has undergone data migration to v8 block format.



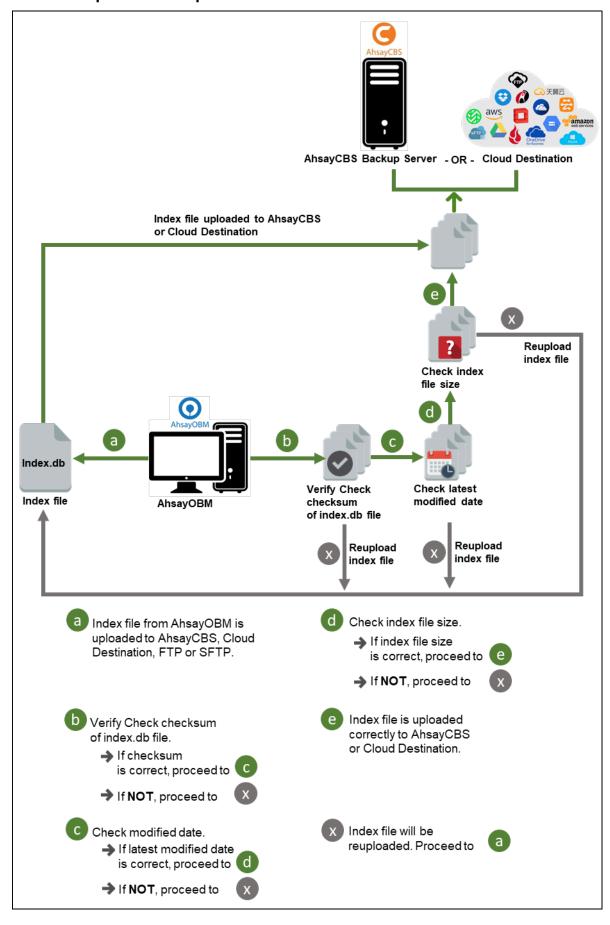
## 8.2 Backup Set Index Handling Process

To minimize the possibility of index related issues affecting backups, each time index files are downloaded from and uploaded to backup destination(s); the file size, last modified date, and checksum is verified to ensure index file integrity.

## 8.2.1 Start Backup Job

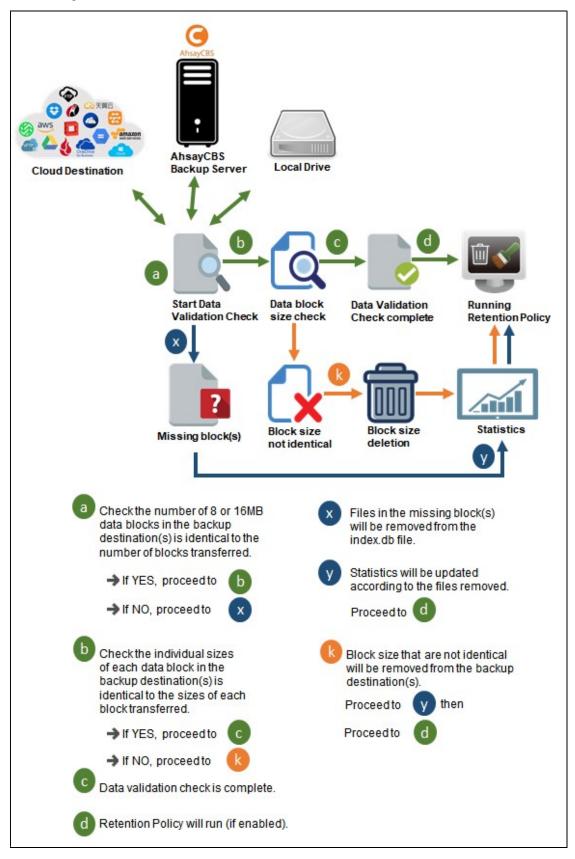


## 8.2.2 Completed Backup Job



## 8.3 Data Validation Check Process

As an additional measure to ensure that all files transferred to the backup destination(s) are received and saved correctly, both the number of 8 or 16 MB data block files and the size of each block file are checked again after the files are transferred.



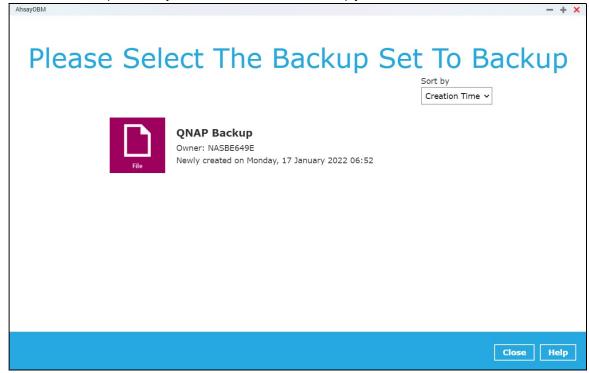
# 9 Run Backup Jobs

## Start a Manual Backup

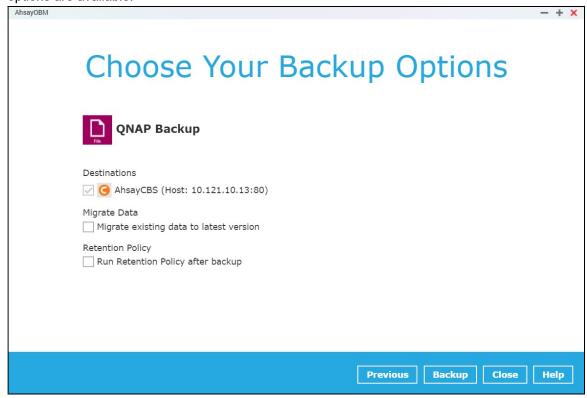
- 1. Login to the AhsayOBM application with the instructions provided in Login to AhsayOBM.
- 2. Click **Backup** on the main interface of AhsayOBM.



3. Select the backup set that you would like to start a backup job with.



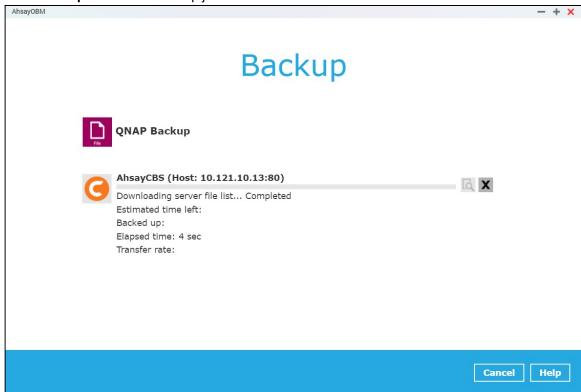
4. When the following options are shown, it is recommended that you tick the checkbox next to Run Retention Policy after backup in the Retention Policy section at the bottom. This will help you save hard disk quota in the long run. In the In-File Delta type section, the following three options are available:



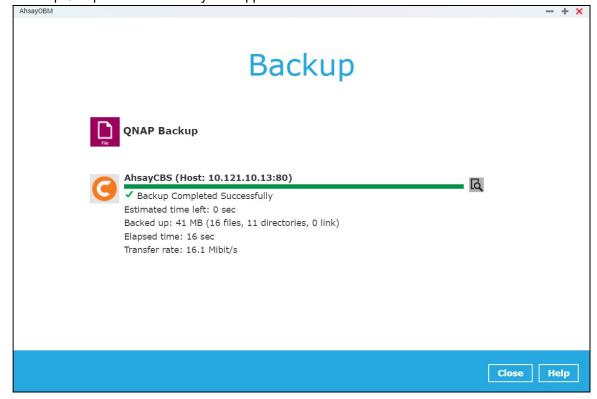
#### **NOTE**

When the **Migrate Data** option is enabled, the existing data will be migrated to the latest version during a backup job. This option is disabled by default. Backup job(s) for backup sets with Migrate Data enabled may take longer to finish. For more information about this feature, refer to <u>AhsayCBS v9 New Features Supplemental document</u>.

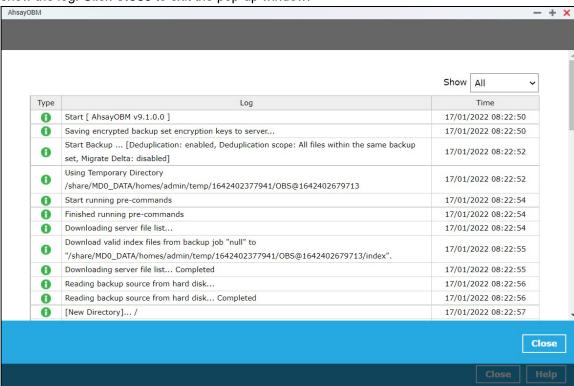
5. Click **Backup** to start the backup job. The status will be shown.



6. When the backup is completed, the progress bar will be green in color and the message "Backup Completed Successfully" will appear.



7. You can click the **\(\omega\) View** icon on the right-hand side to check the log. A window will pop up to show the log. Click **Close** to exit the pop-up window.



## 10 Restore Data

## 10.1Login to AhsayOBM

Login to the AhsayOBM application with the instructions provided in Login to AhsayOBM.

## 10.2Restore Data

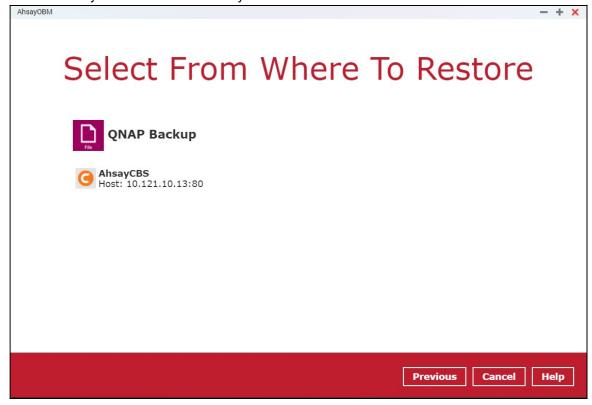
1. Click the **Restore** icon on the main interface of AhsayOBM.



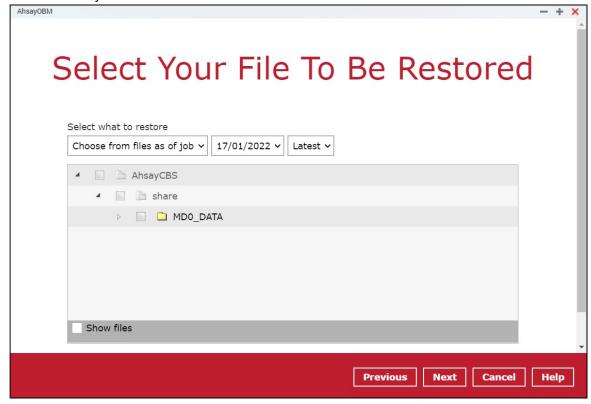
2. All the available backup sets for restore will be listed. Select the backup set that you would like to restore the data from.



3. Select where you would like to restore your data from.



4. Select to restore files from a specific backup job, or from all files available. Then, select the files or folders that you would like to restore.



There are two options from the **Select what to restore** drop-down menu:

Choose from files as of job – This option allows you to select a backup version from a specific date and time to restore.

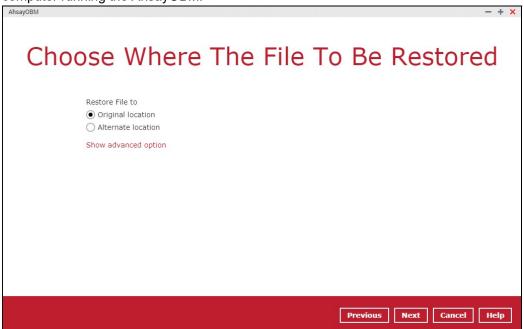


Choose from ALL files – This option allows you to restore all the available backup files and folders for this backup set. Among all the available backup files and folders, you can even select only some of the backup files or folders to restore.

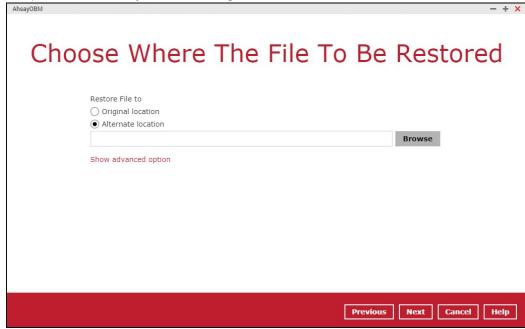


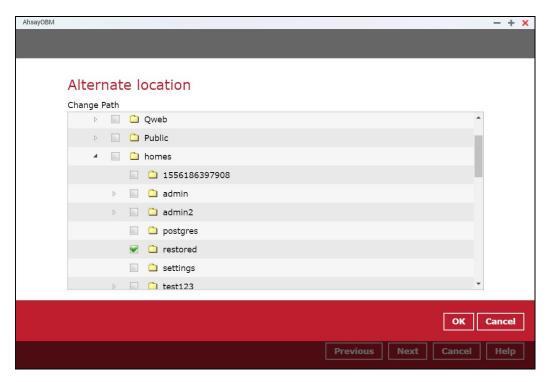
Click the **Show files** checkbox to select individual files for restoration. Click **Next** to proceed when you are done with the selections.

- 5. Select to restore the files to their **Original location**, or to an **Alternate location**. Then click **Next** to proceed.
  - Original location the backed up data will be restored to the computer running the AhsayOBM under the same directory path as on the machine storing the backup source. For example, if the backup source files are stored under Users/[User's Name]/Downloads folder, the data will be restored to Users/[User's Name]/Downloads as well on the computer running the AhsayOBM.

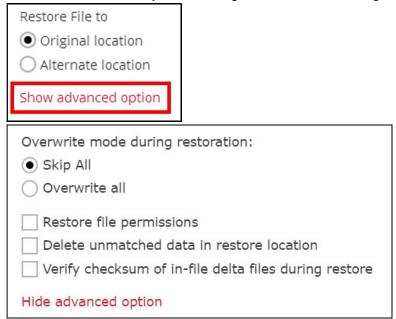


 Alternate location – you can choose to restore the data to a location of your choice on the computer where AhsayOBM is running.





6. Click Show advanced option to configure other restore settings:



#### Overwrite mode during restoration

When there are file name conflicts during restoration, you can choose to skip them all or overwrite all existing files in the restore destination.

## Restore file permissions

Restore file permissions are disabled by default. When you perform a file restore on a shared computer, it is recommended that you enable Restore file permissions by ticking the checkbox so that the files restored will not be fully accessible to everyone using the shared computer.

#### Delete unmatched data in restore location

Synchronize the selected restore source with the restore destination.

By enabling this option, the restore process will attempt to synchronize the selected restore

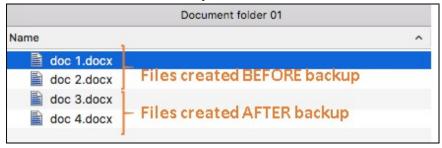
source with the restore destination, making sure the data in the restore destination is exactly the same as the restore source. Any data created after backup will be treated as "unmatched data" and will be deleted from the restore source if this feature is enabled.

#### Example:

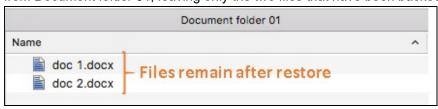
Two files are created under the Document folder 01, namely doc 1 & doc 2.



- A backup is performed for folder Document folder 01.
- Two new files are created, namely doc 3 & doc 4.



- A restore is performed for the Document folder 01, with Delete unmatched data in restore location option enabled.
- Since doc 3 & doc 4 have never been backed up, therefore they will be deleted from Document folder 01, leaving only the two files that have been backed up.



### WARNING

Please exercise extra caution when enabling this feature. Consider what data in the restore source has not been backed up and what impact it would cause if those data were deleted.

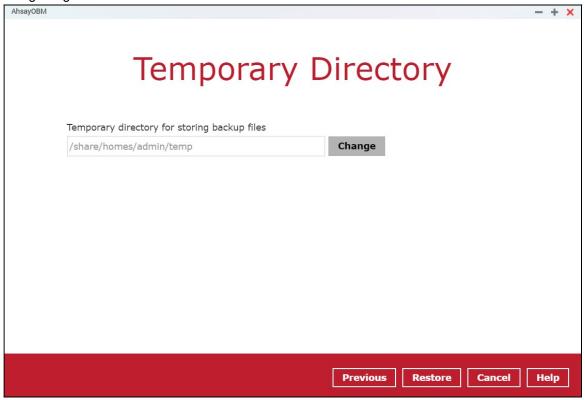
Prior to the data restore and synchronization, a warning message will be displayed. Only clicking **Yes** will the "unmatched data" be deleted. You can click **Apply to all** to confirm deleting all the "unmatched data" at one time.

## Verify checksum of in-file delta files during restore

Verify checksum of in-file delta files during restore is disabled by default. You can enable the feature by ticking the checkbox so that the checksum of in-file delta files will be verified. As the feature will make the restore process time longer, it is recommended to enable the feature only if you want to verify whether the merged file were correct.

Click **Next** to proceed when you are done with the settings.

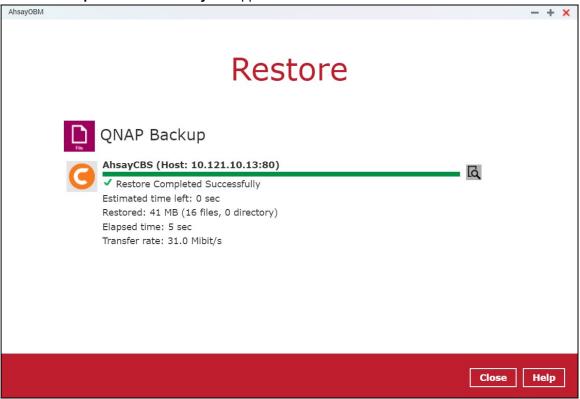
7. Select the temporary directory for storing temporary files, such as delta files when they are being merged.



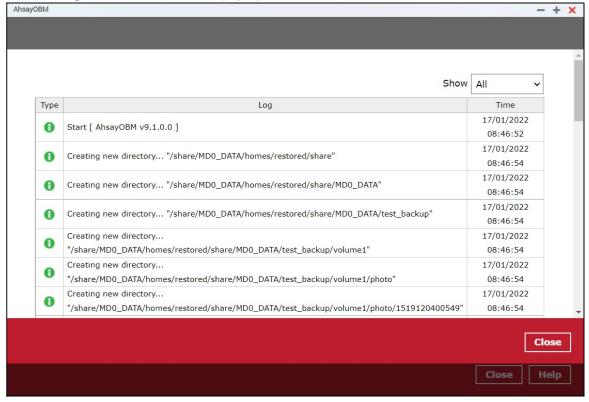
8. Click **Restore** to start the restore. The status will be shown.



9. When the restore is completed, the progress bar will be green in color and the message **Restore Completed Successfully** will appear.



You can click the **\(\omega\) View** icon on the right-hand side to check the log. A window will pop up to show the log. Click **Close** to exit the pop-up window.



10. In the Restore window, click **Close** to close the Restore window.

# 11 Contact Ahsay

## 11.1Technical Assistance

To contact Ahsay support representatives for technical assistance, visit the Partner Portal: <a href="https://www.ahsay.com/partners/">https://www.ahsay.com/partners/</a>

Also use the Ahsay Wikipedia for resource such as Hardware Compatibility List, Software Compatibility List, and other product information: https://wiki.ahsay.com/

## 11.2Documentation

Documentations for all Ahsay products are available at: <a href="https://www.ahsay.com/jsp/en/downloads/ahsay-downloads">https://www.ahsay.com/jsp/en/downloads/ahsay-downloads documentation guides.jsp</a>

You can send us suggestions for improvements or report on issues in the documentation by contacting us at:

https://www.ahsay.com/partners/

Please specify the specific document title as well as the change required/suggestion when contacting us.

# **Appendix**

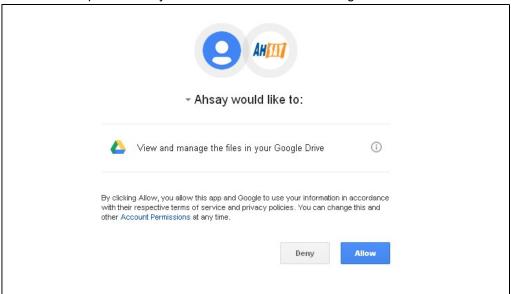
## Appendix A: Cloud Storage as Backup Destination

For most cloud storage providers (e.g. Dropbox, Google Drive, etc.), you need to enable access of AhsayOBM on your cloud destination. Click **OK** / **Test**, you will be prompted to login to the corresponding cloud service.

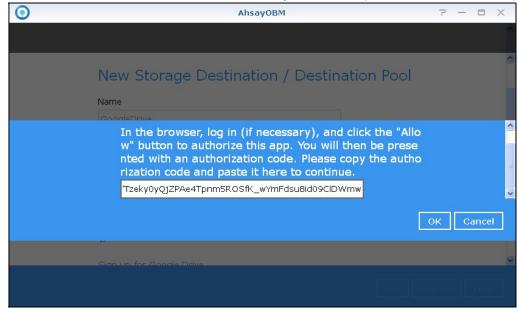
#### **IMPORTANT**

The authentication request will be opened in a new tab / window on the browser, ensure that the pop-up tab / window is not blocked.

1. Click **Allow** to permit AhsayOBM to access the cloud storage.



2. Enter the authentication code returned in AhsayOBM to complete the destination setup.



### **NOTE**

A backup destination can be set to a supported cloud storage, backup server, FTP / SFTP server, network storage, or local / removable drive on your computer.

Multiple backup destinations can be configured for a single backup set. In fact it is recommended for you to set up at least 2 backup destinations for your backup set.

For more details on backup destination, for example which cloud service providers are supported, destination type, or limitation, you can refer to the following article:

FAQ: Frequently Asked Questions on Backup Destination

## Appendix B: Uninstall AhsayOBM

Refer to the following steps to uninstall AhsayOBM.

1. Login to QNAP QTS with the admin account. In a web browser, enter the QNAP NAS device IP address and use the login credentials to login.

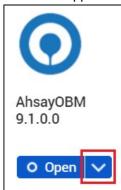
**Note:** Refer to the following user manual for information on how to login to QTS: <a href="https://www.qnap.com/en/support/con">https://www.qnap.com/en/support/con</a> show.php?cid=11



2. Click the App Center icon on the desktop.



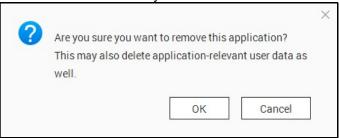
3. When the App Center window appears, click the arrow icon of AhsayOBM.



4. Select **Remove** to uninstall the AhsayOBM.



5. Click **OK** to uninstall AhsayOBM.



### **NOTE**

If you select **OK**, AhsayOBM program files, user settings and AhayOBM-relevant user data will be removed from the NAS drive.

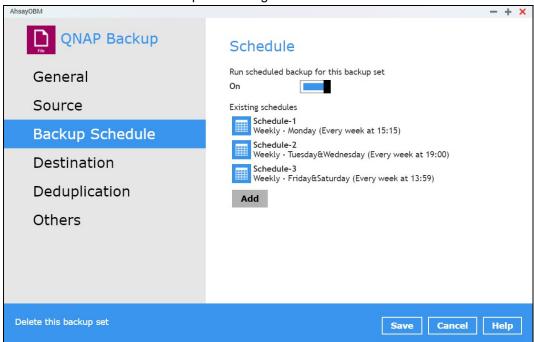
6. When the uninstallation is completed, the following message will appear.



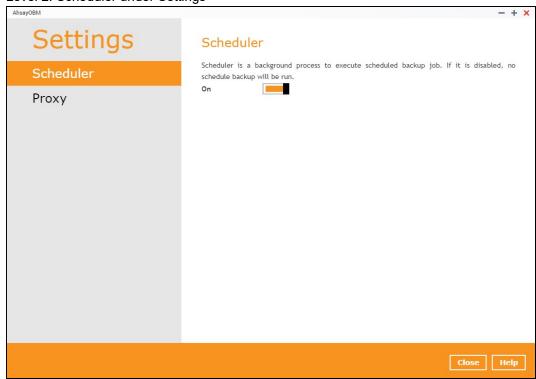
## **Appendix C:** Scheduler Scenarios

NAS QNAP has two (2) levels of Scheduler setting for the scheduled backup jobs.

Level 1: Scheduler under Backup Set Settings



Level 2: Scheduler under Settings

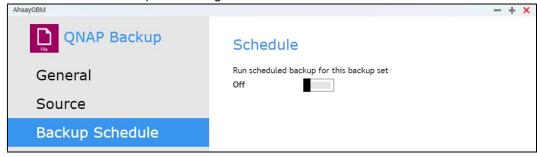


Scenario no. 1: Scheduler under Setting is ON, and Scheduler under Backup Set Settings is OFF

## Scheduler under Setting



### Scheduler under Backup Set Settings



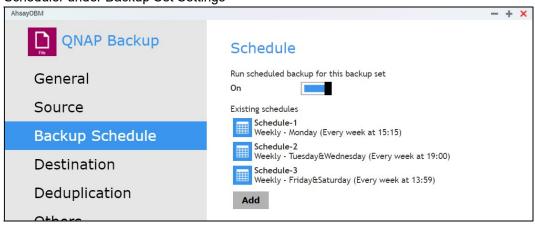
Result: There is no scheduled backup job will be run for the backup set.

### Scenario no. 2: Scheduler under Setting is ON, and Scheduler under Backup Settings is ON

#### Scheduler under Setting



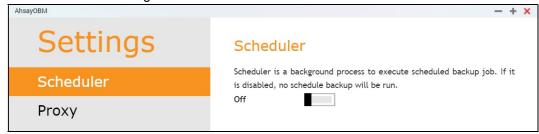
## Scheduler under Backup Set Settings



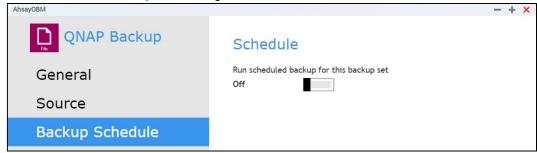
Result: Scheduled backup jobs which are Schedule-1, Schedule-2, and Schedule-3 for the backup set will run.

Scenario no. 3: Scheduler under Setting is OFF, and Scheduler under Backup Set Settings is OFF

### Scheduler under Setting



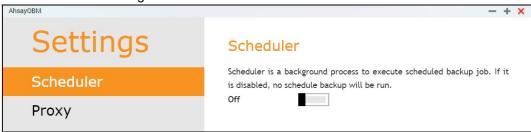
### Scheduler under Backup Set Settings



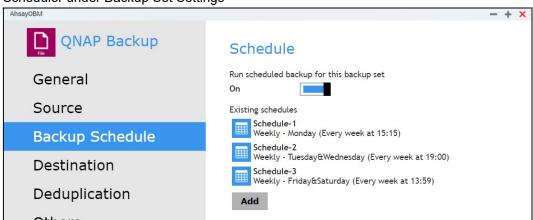
Result: There is no scheduled backup job will be run for the backup set.

### Scenario no. 4: Scheduler under Setting is OFF, and Scheduler under Backup Set Settings is ON

### Scheduler under Setting



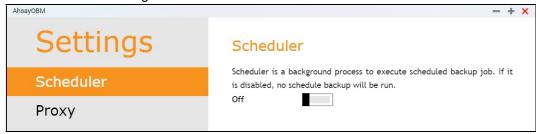
#### Scheduler under Backup Set Settings



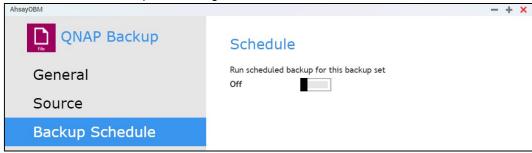
Result: There is no scheduled backup job will be run for the backup set.

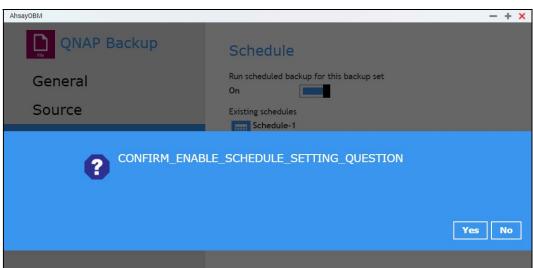
Scenario no. 5: Scheduler under Setting is OFF and turning ON Scheduler under Backup Set Settings

### Scheduler under Setting



### Scheduler under Backup Set Settings





Result: There is an alert message that will be displayed confirming to set the Scheduler under Setting from OFF to ON.

If Yes is selected then the Scheduler under Settings will be turned ON. If No is selected then the Scheduler under Settings will remain turned OFF.

## Appendix D: Create Free Trial Account in AhsayOBM

Users can create a free trial account when they login to AhsayOBM for the first time. Please ensure that the following requirements are met before creating your trial account:

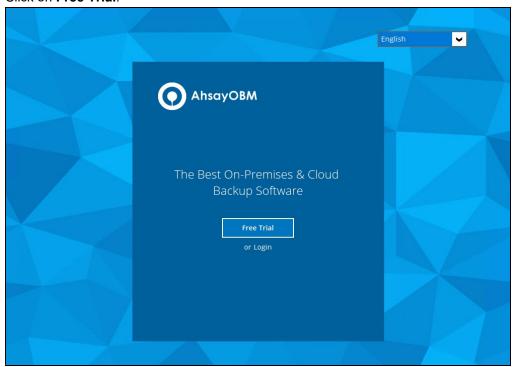
A valid email address which will be used for receiving notices. A welcome message will also be sent upon creation of the account which specifies the User Setting and Quota set for backup in AhsayCBS.

While here are the limitations of a trial account:

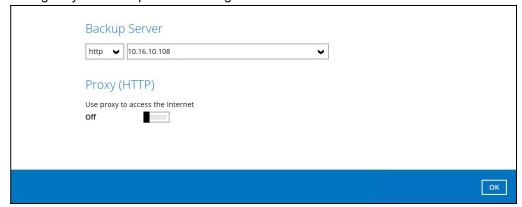
- The Free Trial button will only be displayed once when the user login for the first time. If you cannot create a free trial account kindly contact your backup service provider.
- Only alphanumeric characters and selected special characters, A to Z, 0 to 9, @, and \_, are allowed to be used for the Login name. While there may be some limitations on password complexity and age which is determined by the backup service provider. Please contact your service provider for further details.
- The add-on modules available and quota size are determined by your service provider.
- The trial account period is determined by your service provider. Please contact your service provider for details.

Follow the steps below to create a Free Trial backup account in AhsayOBM.

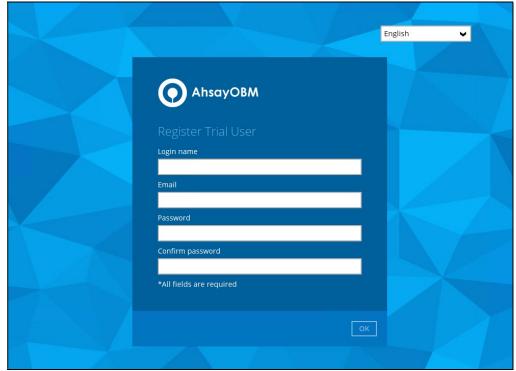
1. Click on Free Trial.



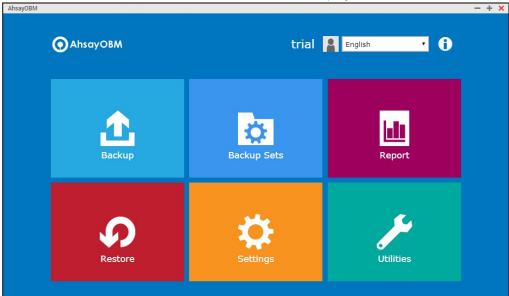
2. Configure your Backup Server settings.



3. Enter the Login name that you want. Also provide your email address and password. Confirm your password and click **OK** to create your trial account.

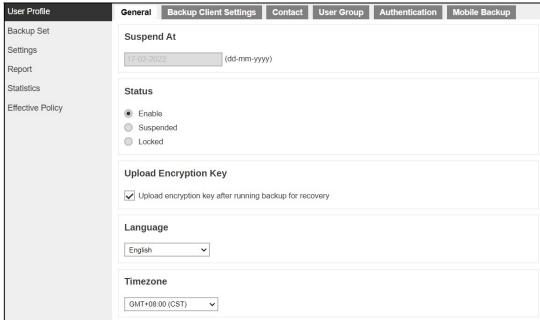


4. Once the trial account is created, this screen will be displayed.

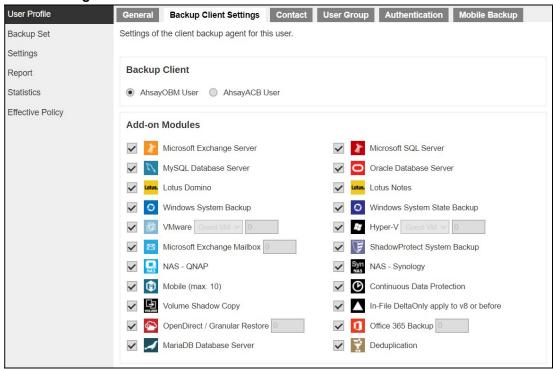


- 5. After your trial account has been created, you need to check several things:
  - > The expiry date of the trial account, which determines when it will be suspended.
  - > The Language which will be used for sending reports.
  - And the Timezone, this is to ensure that your backup schedule will run at the correct time.

You can check this by logging in to AhsayCBS, go to **Backup / Restore > User > User Profile > General**. For more information please refer to the <u>AhsayCBS User's Guide</u>.



6. You also need to check the available add-on modules and quota by going to the **Backup Client Settings** tab.



7. Lastly, you need to verify if your contact details are correct by going to the **Contact** tab. If you want to add more contact information, you can add it here.

